



AP 220 – SPECIAL PROJECT CREDIT

Background

Saskatoon Public Schools recognizes Special Project 10, 20 and 30 credits for student-initiated and student-designed learning undertaken outside the regular school program. Special Project Credits provide an opportunity for students to pursue areas of personal interest, passion, or career exploration while meeting provincial requirements for elective credits toward graduation. Credits are awarded in accordance with Saskatchewan Ministry of Education policy.

Procedures

1. Eligibility
 - 1.1. The student must be enrolled in the division and registered in Grades 10, 11 or 12.
 - 1.2. Special Project Credits may be used to fulfill elective credit requirements for graduation.
 - 1.3. A Special Project Credit may include:
 - 1.3.1. Student-initiated and student-designed projects;
 - 1.3.2. Personalized learning connected to community, cultural, artistic, leadership, entrepreneurial, vocational, athletic, or academic interests; and
 - 1.3.3. Individualized projects associated with recognized external programs, such as cadet training or post-secondary experiences, where the learning plan demonstrates new and personalized learning outcomes.
2. General Requirements
 - 2.1. To enroll in a Special Project Credit, the student is required to complete the Special Project Proposal Template with support from a supervising teacher and/or project mentor and submit the signed template to school administration.
 - 2.2. The Special Project Proposal must be approved by the principal prior to the student beginning the project. No credit shall be granted for projects completed before approval is obtained.
 - 2.3. The supervising teacher shall maintain regular communication with the student to monitor progress. It is recommended that contact be made at least three times during the duration of the project.
 - 2.4. In the event that the project lies outside the expertise of the supervising teacher, a mentor acceptable to both the student and the supervising teacher shall be involved in the supervision, reporting, and evaluation of the project.
 - 2.5. If a Special Project is related to a specific school subject, the content of the project shall be distinct from and in addition to regular course requirements.
 - 2.6. Each Special Project Credit requires a minimum of 100 hours of work.
 - 2.7. A Special Project can be used up to three times as electives to meet the 24-credit requirement at the secondary level.



- 2.8. Students shall undertake the course during the year in which they are applying for the Special Project Credit; however, the course designation (10, 20, 30) shall be determined by the year of completion of the project.
- 2.9. Past completion of a course shall not qualify for a Special Project Credit.
- 2.10. Schools shall establish procedures to communicate to parents/guardians and students the availability, administrative procedures or policies, and requirements for credit attainment for Special Projects.
- 2.11. The Ministry of Education's Memorandum of Understanding with the Worker's Compensation Board does not include coverage for schools offering Special Project Credits. However, Saskatoon Public Schools has liability insurance related to student activities, including at locations away from the school.
- 2.12. Provisions of the Work Education Guidelines for coordination and monitoring shall apply when a project requires a student to be off campus.
- 2.13. The project shall qualify as part of the minimum required course load during one academic year.
- 2.14. Special Projects are to be undertaken and completed outside of the regular school and extracurricular programming.
- 2.15. The course shall be approved and evaluated by the principal and coordinator of secondary learning supports.
- 2.16. Upon successful completion, the supervising teacher shall provide a Standing Granted (SG) as a final mark record. A final percentage mark is no longer provided.
- 2.17. Following approval, Special Project Credits shall be submitted to the Ministry of Education using Form 8.1 – Secondary Level Non-Academic Course – New Mark Addition and the student's completed Special Project Proposal.
- 2.18. A copy of each Special Project and accompanying documentation shall be kept on file at the school for a minimum of five years.
- 2.19. The coordinator of secondary learning supports shall annually monitor the number and type of Special Project Credits applied for and awarded in each academic year.

Reference: Special Project Credit Policy 2024 to 2027
Date Last Revised: September, 2026