



AP 426 – ACTING PRINCIPAL AND VICE PRINCIPAL

BACKGROUND

The Director will appoint an acting principal and/or assistant/vice principal where he/she deems it necessary, pursuant to the following procedures.

PROCEDURES

1. The administrative and supervisory duties shall be performed by the assistant or vice principal of the school in the event of the principal's absence.
2. Where it is anticipated that a principal may be absent, or where a principal has been absent, for a period exceeding successive teaching days, the appropriate superintendent of education shall recommend to the director that the assistant/vice principal be named acting principal.
3. Where an assistant/vice principal has been named acting principal, the appropriate superintendent of education shall recommend to the director that a teacher be named acting vice principal.
4. If a principal or assistant/vice principal is absent for an extended period of time, the appropriate superintendent may assign teaching and/or administrative assistance as deemed necessary.

Reference: Section 85(q), Education Act
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