



LAKERIDGE LEGENDS

Lakeridge School

305 Waterbury Road

Saskatoon, SK S7J 4Z7

306-683-7320

lakeridgeschool@spsd.sk.ca

My Name is: _____

My Student Number is: _____

My Teacher is: _____

Welcome to a brand-new school year!

We hope you had a wonderful, refreshing summer break and are ready for a year filled with learning, growth, and fun.

Lakeridge School is proud to offer both traditional and Montessori learning opportunities, ensuring that students have access to the educational approach that best suits their learning style. To learn more about these programs and determine which might be the best fit for your child, please visit our website for detailed information.

At our school, education is a partnership between home, school, and the broader community. When we collaborate toward shared goals, we create an environment where students can thrive academically, socially, and personally.

Beyond the classroom, we offer a variety of opportunities for students to enrich their learning experiences. Participation in school clubs, athletics, and fine arts not only encourages leadership and teamwork but also allows students to complement their academic journey in meaningful ways.

We also welcome and encourage parents and volunteers to take an active role in their child's education. Whether it's reading together at home, discussing daily learnings, assisting with out-of-school experiences, or joining the School Community Council, your involvement makes a difference. No matter how you choose to engage, we deeply appreciate your support.

We look forward to an inspiring and fulfilling school year ahead—one that fosters a love for lifelong learning. Please feel free to stop by, reach out, or connect with us anytime. Your questions and input are always valued!

Sincerely,

Lakeridge Administrative Team

School Day

School Office hours: 8:00-11:25 a.m. and 12:15-3:45 p.m.

8:31 – Bell to enter school
8:36 – Classes begin
10:20-10:35 – Morning Recess
11:25 – 12:15 – Lunch
12:15 –Afternoon classes begin
1:55 – 2:10 – Afternoon recess
3:00 – Dismissal

The purpose of the handbook is to:

- **Provide families with information concerning the school and Saskatoon Public Schools**
- **Assist in building organizational skills (record daily homework, add reminders about spirit days etc.)**
- **Provide ongoing communication between school and home**

We hope this will be helpful, but we also remind you to call or send a message on EDSBY to your child's teacher anytime you have a question or concern.

Entering the Building

To ensure a safe and organized arrival, all students are required to use the back doors when entering the school, except in the case of late arrival. Parents and guardians must enter through the front door and check in at the office before proceeding to classrooms. This procedure is in place to maintain a secure environment for our students and staff.

Supervision of Students

Staff members provide supervision 15 minutes prior to school start, during recesses, lunch break, and for 15 minutes at the end of the day. Students are requested to *arrive at school no sooner than 15 minutes prior to bell time* (this includes lunch hour for students going home), and must be picked up by 3:15pm, unless involved in a supervised school activity or in the Before & After Care program.

Accident Insurance

All students subscribe to a basic accident insurance program that provides coverage for sustained injuries during the school day or during participation in a school-approved activity. An extended insurance program is also available- which provides coverage 365 days per year, 24 hours per day. For additional information, please contact: MARSH CANADA LTD., 301 PCS Tower – 122 1st Avenue South, Saskatoon SK S7K 7E5.

Assessment & Reporting

Assessment of student progress is continuous. Teachers assess students based on conversations with students, observations of the students, and products produced by students on an ongoing basis. The information gained by the teacher is used as a basis for decisions to assess student progress and to inform instruction.

Please continue to check EDSBY for assessment updates and report cards.

Using EDSBY

It is our desire to establish two-way communication. Parents are encouraged to message the teacher on EDSBY or by email if they wish to initiate additional conferences. Your support and your reports to us are of great benefit in our joint effort to provide your child with a sound education.

Over the course of the year, the school will endeavor to do the following:

Meet the Staff - Teachers share important classroom goals & expectations for the year

Three-Way Conferences – Parent(s), student, and teacher meet to share information, celebrate their successes, and identify one or two goals for the child

Second Conference – May be teacher or parent initiated, information is shared, and goals are updated

Report cards – Published twice a year and can be read on EDSBY

Ongoing Dialogue – Information is shared through classroom and school newsletters on EDSBY, telephone calls, informal visits, portfolios, etc.

Emergency Procedures

- A number of staff members have taken first aid courses.
- If your child is injured at school, we will contact you. Please make sure we have current contact information.
- If an emergency occurs where the school must be evacuated, teachers will accompany children to St. Luke School or Lakeview School. Information for parents will be broadcast & parents will be telephoned. In the event of such an emergency, please listen to the radio or come to the school; do not telephone as our phone lines will be inaccessible. Children will not be sent home until we have contacted you for your instructions.

Communication

Attendance

When your child is going to be away from school, please remember to enter the absence in Edsby. If your child is not accounted for, an automated call and e-mail will come from School Messenger.

Contacting Teachers

The best time to contact teachers personally is on EDSBY before and after school. A message can be left to have a teacher return your call. Please keep in mind that teachers do not check emails and EDSBY while they are teaching. If it is an emergency, please call the school.

Telephone Use by Students

Students may use the classroom telephone with the permission of their teacher. Students are not allowed to use cell phones during the day. If you need to contact your child, please call the school.

Communication Protocol

We are always open to hearing parental concerns, following up on suggestions, answering questions, or receiving compliments. Problems that exist at the school level can normally be resolved at that level. The sooner we are aware of concerns or issues, the sooner we can respond. If you have any questions or concerns, the following guidelines may be helpful.

A. Regarding Your Child

(Progress/Problems)

1st Contact your child's teacher

most of your concerns will be dealt with at the classroom level, but if not then

2nd Contact the Principal of the School

other appropriate staff might be involved at this level to deal with the issue, but if more needs to be done,

3rd Contact the Area Superintendent

your principal will identify the appropriate area superintendent for you to contact.

B. Regarding Your School

1st Contact your principal

(activities, hours, playground...)

If you have any questions regarding school rules and expectations, call the principal at any time. If needed, the principal will pass concerns on to a superintendent.

2nd Contact/Discuss with Parent Organization

Discuss with a School Community Council member or Parent Council

3rd Contact the Board of Education

C. Regarding School or Board Policies and Programs

1st Contact your principal

2nd Contact the Superintendent of appropriate administrator or consultant

3rd Contact the Director and/or Board

4th If related to The Education Act or Legislation, contact the Minister of Education or your MLA.

Cellphone Use Policy

Starting in the 2024-2025 school year, the **Government of Saskatchewan** introduced new regulations regarding cellphone use in classrooms across all **Kindergarten to Grade 12 Schools**.

Policy Overview:

- **Cell phones are not permitted** during class time in all K-12 schools to ensure students remain focused on learning.
- **Exemptions are in place** for students requiring mobile devices as accommodations for medical or specific learning needs.
- **If students choose to bring their cell phones to school, they are to be turned off and put in their lockers.**

Rationale:

This policy aligns with the province's commitment to **reducing classroom distractions, improving student engagement, and enhancing academic success.**

Internet/Wireless Services Acceptable Use Procedures for Students

Saskatoon Public Schools believe that the use of technology provides an opportunity for relevant and challenging life-long learning. Technology plays a role in all facets of Saskatoon Public Schools, from curriculum and instruction to facilities and operations.

Students are provided with individualized computer accounts and passwords to access computers and online/wireless services to support their learning. *Students who elect to bring personal digital devices to school have the ability to access the Internet with their account. This access is subject to the school's overall rules regarding personal digital devices. Examples of personal digital devices include cell phones, smart watches, Chromebooks etc.*

1. Access to the Internet and wireless services, either with school division or personal digital devices, is an individual privilege enjoyed by students, not a right.
2. A student's conduct on the Internet and wireless services, either with school division or personal digital devices, is governed by the same expectations which guide their behaviour at school.
3. In elementary schools, access to the Internet **with school division digital devices** is provided only when students are supervised.
4. In collegiates, students may access the Internet with **school division digital devices** without supervision.
5. Students who choose to bring **personal digital devices** to school should be aware of the following:
 - In the event the digital device is used in an inappropriate manner, (or inappropriate use is suspected), the digital device itself can be confiscated and may be searched by a member of the school's administrative team. If parents/students do not agree with this condition students should not bring the digital device to school.
 - Schools are not responsible for the theft or loss of personal digital devices that students may choose to bring to school.
6. Saskatoon Public Schools actively blocks access to inappropriate Internet sites. If a student deliberately seeks to access inappropriate material or uses the computer services provided in a malicious manner, the consequences are governed by the Saskatoon Public Schools' Administrative Procedure 140 – "Computer/Online Services Acceptable Use" - which can be found on the Saskatoon Public Schools' public website at www.spsd.sk.ca/files/board/AdministrativeProceduresManual.pdf
Consequences are outlined in Administrative Procedure 140 and appear in the student version of the procedure as follows:
What can happen to me if I break the rules?
 1. I might not be able to use the computers.
 2. I might have to pay for what I broke.
 3. The police may be called.
7. If you do not want your child to access the Internet at school, please contact the school and request the **Internet Use Denial Form**. This form is then signed by the parent or guardian and returned to the school.

Lakeridge Band Program Overview

The Lakeridge School Band has a rich history of success, built on students' hard work, dedication, and responsibility. To ensure the program's continued excellence, we follow these guidelines:

Why Join Band?

- Learn to read, play, and appreciate music while collaborating in a group.
- Gain musical and social opportunities beyond the classroom.
- The band program extends through Grade 12 as a credit course.

Student Expectations

- Attend scheduled classes with necessary materials (instrument, music, reeds, pencil, etc.).
- Practice consistently (20 minutes, 4-5 times per week).
- No prior musical experience needed—just a willingness to learn!

Instrument Selection & Rentals

- Grade 5 students will try out instruments based on aptitude, preference, and band balance.
- Some instruments (piano, strings, guitar, bass) are not part of the band repertoire.
- No percussion in year one—students may transition later based on interest.
- Instruments can be rented from music stores or the school division (limited availability).
- High-quality instruments are essential; avoid low-cost options that may be defective.
- Private lessons are recommended for oboe and French horn players.

Costs & Assistance

- Band fee: \$25 (payable online).
- Upkeep costs (oil, reeds, cleaning materials).
- Instrument rental or purchase.
- Financial support is available for families in need—please reach out.

Important Dates

- **June 30:** Secure instrument rental from St. John's Music or Long & McQuade.
- **September:** Attend instrument rental nights (form provided by band director).
- **September:** Final decision deadline for band participation—changes require a parent meeting.
- **November:** Band fee payment is due online.

Non-band students will engage in independent music and arts-related projects during band periods.

We take pride in our strong participation rates and look forward to continuing the tradition of musical excellence at Lakeridge

Lunchtime Guidelines

Lakeridge School is a Nut Alert School. We encourage students to bring healthy food options for lunch to support brain function and overall well-being. To help maintain a safe and nutritious environment, please avoid sending:

- Peanut products
- Carbonated drinks/Energy Drinks
- Highly sugared food

Lunchtime Expectations

We encourage all students to **go home for lunch**; we understand that some may need to remain at school. To ensure a safe environment, the following expectations apply:

- **Remain seated** and engage in quiet conversations while eating.
- **Stay in lunchrooms until dismissed** by noon supervisors
- **Demonstrate polite behavior** and take responsibility for cleaning up after themselves.
- **Remain at school for the full lunch break** if they bring a lunch—students may not leave school grounds without a note from parents granting permission.

Lunchtime Supervision and Fees

- Students staying at school for lunch are required to **pay a supervision fee**.
- Supervision will be provided to maintain a **safe and respectful atmosphere**.

If your child has the option to **go home for lunch, we encourage them to do so**, as it provides a refreshing break from the school day. If students go home for lunch, we ask that they do not come back until 12:10pm.

***Students may be asked to go home for lunch if expectations are not followed.**

Out-Of-School Education

A very important part of the education provided at Lakeridge is the opportunity for out-of-school learning experiences. At the beginning of the school year, parents are asked to sign a permission form that gives blanket approval for all in-city excursions. Teachers will give written advance notice of all field trips prior to their occurrence.

If a parent wants to volunteer on a field trip or in the classroom, they must have a criminal record check with a vulnerable section completed by the Saskatoon City Police. This is free for parents if you get a letter from the school.

Personal Property

School board insurance does not cover items which are lost, and which belong to staff or students. Lost & Found items are generally placed in the main hallway, or in the case of jewelry or electronics, in the office. Students assume full responsibility for electronic devices that are brought to school and should not be used during class time unless they have permission from their teacher. Lost and found items that are not collected are donated to local organizations.

Lockers and Locks

Locks for lockers are optional and to be purchased by students if desired. If a lock is being used, a copy of the combination or an extra key must be left with the classroom teacher. Lockers are the property of the school and are subject to inspection at any time without student or parent permission.

Bicycles, Rollerblades, Skateboards, Scooters

Students are welcome to ride bikes to school; however, we request they walk their bikes once on school property as a safety measure around our young children. Bikes should be locked in one of the bike stands. Skateboards, roller blades, and scooters are to be stored in lockers throughout the school day.

School Community Council

We invite parents to join our School Community Council (SCC). The SCC is a school-level council that provides an opportunity for input into school improvement. Every school in the province has a similar council. The SCC is an advisory body. The primary purpose is to support student learning and well-being; and to encourage parent and community involvement in the school.

Volunteers

We appreciate the many talents of our parent community, and welcome parents and grandparents as volunteers within our school. Volunteers that may be working with a child independent of the teacher and classroom, are required to complete a criminal record check yearly, with a vulnerable sector. These are available free of charge. Please speak to Ms. Ferster at the office.

Student Safety & Health

- Please let us know if your child has any allergies or medical concerns. Medic Alert forms should be filled in each year as required for up-to-date information.
- Students should have a pair of outdoor and a pair of indoor shoes. Shoes are to be worn at all times.

Understanding Bullying and Conflict

Bullying is a repeated and harmful behavior that targets an individual or group from a position of power. It can take various forms—physical, verbal, social, or cyber—but it is distinct from general conflict. While conflicts can be unpleasant, they provide opportunities for problem-solving, whereas bullying creates long-term harm and must be addressed immediately.

It's important to differentiate between bullying and other negative interactions:

- **Mutual Conflict:** In a disagreement between students, both parties are upset and seek resolution. However, unresolved conflicts can escalate into bullying if one person becomes the repeated target of retaliation.
- **Single Acts of Aggression or Meanness:** If a student experiences verbal abuse or physical aggression just once, it is not considered bullying, though intervention may still be needed.

Bullying affects a child's well-being and is not tolerated in any form. Parents are encouraged to contact their child's teacher if they suspect bullying is occurring. Teachers and school administration work together to investigate and implement progressive disciplinary actions to address the situation, ensuring a safe environment for all students.

Anti-Racism and Response to Racism

Saskatoon Public Schools recognizes the diversity of our school communities, commits to establishing environments open to all, and believes that all members of our community have the right to live and work in an environment that protects fundamental human rights and human dignity.

Individual acts of racism between students will not be tolerated. These incidents will be reported to administration who will follow up on all allegations of racism based on the response below.

- Notify parents and caregivers of the students involved
- Provide education to the student who committed the racist act on the impact of their actions or observers to the incident
- Follow discipline procedures when implementing consequences

Lakeridge School Student Expectations

We believe that equipping students with strategies for conflict resolution enhances their ability to engage in thoughtful, non-confrontational peer interactions. This process is most effective when students are given opportunities to practice these skills in real-life situations within the school environment.

To ensure clarity and shared understanding, teachers introduce and reinforce expectations throughout the school year as part of daily learning. Open and constructive communication about expectations is a priority for us. Everyone in our school community—students, staff, and families—shares the responsibility of nurturing respectful and cooperative behavior.

Core Beliefs

School Expectations are based on the following principles:

- All students and staff have the right to work and learn in an environment that is physically safe and emotionally supportive.
- Clear expectations are essential to maintaining a positive school culture and fostering academic success, shared values, and appropriate social skills that help students collaborate effectively.
- Cooperation and mutual respect are vital for sustaining a healthy learning environment.

Behavior and Consequences

We encourage students to take responsibility for their actions, and when behavior falls short of expectations, logical or natural consequences will be applied. Discipline will always be carried out with dignity and respect for all individuals involved.

Behaviors that compromise the safety or well-being of others will not be tolerated and may result in immediate intervention and additional supports. Students are expected to avoid bringing potentially harmful or dangerous items to school, including weapons or objects that could be misinterpreted as such. This includes items such as pocketknives and realistic toy guns.

By working together, we create a school community where kindness, cooperation, and respect are the foundation of every interaction.

KidsTime Child Care

Phone: 306-260-2824 or 306-912-1005

Email: director@kidstimechildcare.com

Website: www.kidstimechildcare.com

At KidsTime Child Care we offer before, kinder, and after-care for school-age children attending Lakeridge School. We are open from 7am until 6pm! We provide a wide range of activities for the children to participate in, including lots of outdoor play, games and projects! Children of all ages participate in unstructured play alongside each other, in an organized environment. After working hard all day long,

KidsTime is a space where your children can use up that extra energy and have fun!

If you are interested in learning more about our program, check out our website at www.kidstimechildcare.com

If you have extra questions, please email us at director@kidstimechildcare.com

Lakeridge Preschool

Phone: 639-470-8589

Email: lakeridgepreschool@gmail.com

Website: lakeridgepreschool.ca

We take pride in being a part of the Lakeridge community. Operating outside of Lakeridge School, we welcome the smallest community members into a learning environment where children can experience constructive and creative social interaction with others.

We're pleased to be welcome to operate within Lakeridge School. Although we are within the same building, we are a non-profit organization that operates separately from the Public School Board. Please direct all inquiries to our preschool and not the main office.