

# Let's Be PROUD!

Positive  
Respectful and responsible  
Opportunities for all  
United  
Diverse



## **Lester B. Pearson School**

3620 Centennial Street  
Saskatoon, SK S7L 5L2

Phone: 306-683-7350

Fax: 306-657-3926

Email: [LesterB.PearsonSchool@spsd.sk.ca](mailto:LesterB.PearsonSchool@spsd.sk.ca)

# Lester B. Pearson School

## 2025–2026 School Calendar

August 25–August 29	School Operations/Planning/PD – No school
September 1	Labour Day – No school
September 2	First day of school – Gr. 1-8 attend morning only
September 16	SCC AGM 6:30
September 29	Picture Day (all day)
September 30	National Truth and Reconciliation – No school
October 10	PD/Planning Day – No school for students
October 13	Thanksgiving Day – No school
October 23	3-Way Conferences – 12:20 p.m. - 7:30 p.m. No school for students PM
October 24	3-Way Conferences – 8:30-11:30 No school for students all day
November 10	PD/Planning Day – No school for students
November 11	Remembrance Day – No school
November 12	Picture Retake/Pre-K Photos
December 19	Last teaching day before Christmas Vacation
December 22-January 2	Christmas Vacation
January 5	Classes Resume
January 26	PD/Planning Day – No school
February 6	Report Cards will go home
February 16	Family Day – No school
February 17-20	February Break – No school
March 13	PD/Planning Day – No school for students
March 26	3-Way Conferences – 12:20 p.m. – 7:30 p.m. No school for students PM
March 27	3-Way Conferences – 8:30 a.m. – 11:30 a.m. No school for students all day
April 3	Good Friday – No school
April 6	Easter Monday – No school
April 7-10	Spring Break – No school
May 18	Victoria Day Holiday – No school
June 8	PD/Planning Day– No school for students
June 25	Last day of school; report cards go home

# Lester B. Pearson School

## GENERAL INFORMATION

### ARRIVAL/DEPARTURE TIMES

8:33 am	First bell
10:25 am – 10:40 am	Morning recess
11:30 am – 12:20 pm	Lunch
12:20 pm	Entrance bell
2:00 pm – 2:15 pm	Afternoon recess – all students
3:07 pm	Dismissal

### PLAYGROUND SUPERVISION

Playground supervision is provided:

8:23 am – 8:38 am  
10:25 am – 10:40 am  
11:30 am – 12:20 pm  
2:00 pm – 2:15 pm  
3:07 pm - 3:22 pm

Supervision is provided for those students who are involved in teacher-directed activities after school, students will be dismissed at 3:07 pm. Students who stay after 3:07 pm for extra help or to complete work will be asked to contact home. Activities after 3:07 pm are scheduled in advance and students should inform parents in advance.

**Please do not send your children before 8:23 am.**

### ATTENDANCE

It is important for parents/guardians to notify the school at 306-683-7350 if students will be absent or late. On the school voicemail, please leave the student's name, grade, and reason for their absence. Planned absences can also be logged through Edsby. If no notification of lateness or absence is made, you will receive a call from the automated message manager through School Arrival.

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## **BICYCLES, SCOOTERS, AND SKATEBOARDS**

1. The decision as to whether or not a child may ride his/her bicycle, scooter, or skateboard to school is to be made by the parent. We feel that a parent is in the best position to judge the ability of and the knowledge of their children in the operation of a bicycle, scooter, or a skateboard.
2. We cannot guarantee the security of the bicycles, scooters or skateboards left at the school. For security reasons please equip your child's bicycle with a lock. Recovery of stolen items is a police matter. There are bike racks in front of the school that students can use.
3. Bicycles, scooters and skateboards are not to be used on the school grounds before, after, or during school. The playground is a center of play activity for children.

## **COUNSELLING AND ADDITIONAL SERVICES**

Counselling services are available through the Student Services team. If you have a concern regarding your child that may require additional services such as counselling, speech and language, occupational therapy, or educational psychology, please speak with a member of the school team (classroom teacher, resource teacher, or administration) who will help to access these supports.

## **EMERGENCY PROCEDURES**

**Children are not sent home without contacting a parent/guardian. The school staff will continue to accept responsibility for that child.**

Two emergency contact persons must be listed in our student records in the event of an emergency dismissal due to power failure, water main break, etc. We have planned to go to Father Vachon School if we need to evacuate the building. If there is an emergency evacuation of the area, our students will be evacuated to Tommy Douglas Collegiate. Students will not be dismissed until we have contacted the parents and/or have ensured a safe place for them to be.

## **GENERAL EXPECTATIONS OF STUDENTS AT LESTER B. PEARSON**

All students must realize that they have responsibilities to themselves and to others.

- Be on time.
- Be prepared.
- Complete assignments.
- Respect your and others' learning space.

# Lester B. Pearson School

## Home–School Partnership & Communication Protocols

At **LBP**, we believe that strong, respectful, and collaborative relationships between home and school are essential to student success. We are committed to open, honest, and timely communication that supports the well-being and learning of every child. As part of this commitment, we want to remind our school community that **verbal abuse of any kind will not be tolerated**. This includes but is not limited to: swearing or the use of inappropriate language, yelling or aggressive tone, or disrespectful or threatening remarks.

We understand that concerns may arise, and we encourage interactions between families and staff be grounded in mutual respect, empathy, and a shared commitment to student growth. Whether through conversations, emails, meetings, or school events, we strive to create a welcoming environment where every voice is heard and valued.

### Our Division's Commitment

As part of our school division, we are united in our mission to **inspire all students to reach their full potential**. This commitment is fulfilled through:

- **Strong relationships** built on trust and care
- **Equitable opportunities** that recognize and support diverse needs
- **Accountability** for all members of our school community

### Our Shared Vision

We envision a school where **every student, family member, and staff member feel known, valued, and believed in**. This vision guides our daily actions and long-term goals.

### The LBP Way – We Are PROUD Panthers

At LBP, we live our values through the PROUD Panther framework:

- **Positive, Respectful, and Responsible**
- **Respectful** in our words and actions
- **Opportunities** for all to grow and succeed
- **United** as a school community
- **Diverse** in identity, united in purpose

Together, we create a school culture where students thrive—academically, socially, and emotionally.

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## INSURANCE INFORMATION

All students have the basic student accident insurance program that provides coverage for injury sustained during the school day or while participating in a school-approved activity. An extended Insurance program is available which provides coverage 365 days per year, 24 hours per day. Forms will be sent home early in the school year for extended coverage.

**School Board Insurance does not cover student items lost or stolen in school.**

## LOST AND FOUND AND LABELLING OF ITEMS

We expect our students to develop a responsible attitude toward their property, and the property of others. Please assist us by labeling all coats, boots, shoes, and school supplies. All lost and found articles are kept in a special location where students and parents may claim them. Children are encouraged to check for missing items. Unclaimed articles are donated to charity.

## NEWSLETTERS

School news will be posted in Edsby. If you cannot access Edsby, please call the school office. A monthly calendar with school events and newsletters will be emailed home the first week of the month. A supplementary note will be sent home in the middle of the month if necessary.

## NOON HOUR LUNCH

Lester B. Pearson School has lunchroom supervision for students who are unable to go home at the noon hour. We have adults to supervise our lunch areas, which are set up so that students can sit and eat quietly. Whenever possible, we encourage students to go home for lunch and have a break from the school environment. **There is an annual flat fee of \$100.00 per child for the year, to remain at the school over lunch.** The fee is not adjusted to reflect the number of times a child remains at school during the lunch hour. **There will be a maximum charge of \$200.00 per family.**

Students who are eating lunch at school are expected to remain at school during the lunch hour and eat their lunch in their designated areas. A lunchroom arrangement form signed by a parent/guardian, is required for students to each lunch at school. The expectation is that the student **remains on school property. This includes all students in Kindergarten to Grade 8.** On the rare occasion, your child is given permission to leave, **BOTH the classroom teacher and front office need to be notified either by phone call or email.**

Students in Grades K – 8 will agree to the following lunchroom expectations:

- We will remember not to share food because of allergy concerns.
- We will respect food and property and stay in our seats at all times.
- We are responsible for our own clean up and eating in our own desks.
- We will stay on the school grounds during the lunch hour.

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- After we are dismissed, we will walk outside to the playground unless it is an “inside day”. We know we are to dress for the weather, and that we are expected to get some fresh air during the noon hour.
  - We will respect our lunch supervisors and we will follow their instructions.
- \*\*\* There are no microwave ovens available for student use.

Students are expected to behave accordingly during lunchtime. Occasionally a student may behave uncooperatively or act in a manner unbecoming to a lunchroom. If this occurs, the student and parents will be asked to make alternate arrangements for the lunch hour.

1. The Principal will be responsible for the provision of lunch supervision.
2. Students who remain at school for the lunch period will be responsible for their behavior in accordance with school guidelines, and administrative procedures. Students who cannot demonstrate appropriate behavior may not be permitted to be at school during the lunch period.

## USE OF THE SCHOOL TELEPHONE

We understand it is not always possible, but we would like to ask that you plan ahead or make arrangements with your child outside of school hours. We will not transfer phone calls to the classroom during school instruction. You can leave a message at the office, and we will make our best efforts to contact your son or daughter at recess, lunch, or after school. This is also true for teachers/staff.

## PARENT VOLUNTEERS

Welcome to the growing ranks of school volunteers. Through our school leaders, we hope to encourage increased participation and partnership in our local school community. For the children of our school to reach their full educational, physical, emotional, and social potential, we require the commitment and involvement of all the members of the community – students, teachers, parents, guardians, community organizations, and school administrators.

Volunteers do make a difference! Volunteer participation will be an opportunity for you to share with others in the enrichment of education for our students. You will discover the rewards of helping students achieve their personal best and at the same time gain useful experience yourself.

Administrative Procedure 480, Saskatoon Public Schools, states that the use of volunteers must have a specified purpose. Volunteers normally perform one of the following roles:

**Resource Volunteers:** persons who have a relevant area of expertise and/or experience and who are involved on a short-term basis to enhance the educational program. Their visits are planned, supervised and evaluated by a certificated teacher.

**Independent Volunteers:** persons who have a relevant area of expertise and/or experience, who are involved on a short-term basis to enhance the extra-curricular educational program, and who meet stringent criteria in order to supervise an activity without direct staff supervision.

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**Support Service Volunteers:** persons who directly or indirectly assist teachers in achieving educational objectives by providing non-educational services, e.g. supervision of field trips, driving, coaching, chaperones, etc.

## ALL VOLUNTEERS REQUIRE A YEARLY POLICE CRIMINAL CHECK DONE (ADMINISTRATIVE PROCEDURE 480, SASKATOON PUBLIC SCHOOLS)

Forms will be available at the front office and are free when done through the school office. For further information call 306-683-7350.

## STUDENT PROGRESS-REPORTING

The Saskatoon Public Schools, with guidance from teachers and parents, has established a philosophical foundation and reporting document for the reporting system.

Student progress reporting is based on the belief that student evaluation:

- Integrates teaching and learning;
- Communicates information to the student, parent(s)/guardian(s), and educators;
- Describes performance in relation to the student's ability and the Saskatchewan Curriculum;
- Responds to changes in school programs.

## Highlights of Student Progress Reporting

Student progress reporting:

- Involves **dialogue** that is shared, open, clear, honest, and ongoing. It is done in a caring and sensitive way;
- Recognizes the **whole child**. Children are developing individuals whose dignity is respected while evaluating academic, personal, and social growth;
- Responds and is **adaptable**. It is a dynamic and responsive process flexible to changes in program and instruction while adaptive to individual school and community needs;
- Builds on **foundations**, elements that establish expectations and reports performance about the student's ability and program objectives. It has consistent standards.

Reporting student progress to families is a year-long process. It is a commitment to dialogue that includes the following components for Kindergarten to Grade 8.

- **Open communication with Parents**,
- The **Three-Way Conference**, where the parents, student, and teacher meet to share information and identify one or two goals of the child;
- A **Second Conference**, where information is shared and goals are updated;
- The **In-Depth Reports** (February and June for Kindergarten to Grade 8) where students progress is communicated to the parent and guardian;
- **Ongoing Dialogue** where information is shared through classroom and school newsletters, telephone calls, informal visits, and Edsby.



## STUDENT CODE OF CONDUCT - BEHAVIORS, EXPECTATIONS AND CONSEQUENCES



### Lester B. Pearson Guiding Principles

Our expectations & discipline are rooted in our beliefs (*Circle of Courage*).

Student Expectations	Reasons for Expected Behavior	Possible Consequences of Misbehavior
<b>1. Treat Everyone as You Would like to be Treated</b> <ul style="list-style-type: none"> <li>❖ be kind, helpful and include everyone</li> <li>❖ bullying, teasing, and name-calling are unacceptable behaviors</li> </ul>	Respect the rights, feelings, and opinions of others.	informal talk, apology, action plan, parental involvement, immediate removal from the classroom, in-school suspension, acts of service to contribute back to the school
<b>2. Keep Your Hands and Your Feet to Yourself</b> <ul style="list-style-type: none"> <li>❖ play safely (no rough play)</li> <li>❖ refrain from physical contact</li> <li>❖ conduct yourself in an orderly and safe manner</li> </ul>	Our school must be a safe place to be.	Same as above
<b>3. Respect School Property and the Property of Others</b> <ul style="list-style-type: none"> <li>❖ return school and personal belongings to the appropriate place</li> <li>❖ ask before you borrow other people's belongings, look after them, and return when finished</li> <li>❖ keep school clean and tidy</li> <li>❖ show pride in your school</li> <li>❖ appropriate use of technology</li> </ul>	Take care of all school property and the property of others.	Same as above
<b>4. Play Fairly</b> <ul style="list-style-type: none"> <li>❖ include everyone in your games</li> <li>❖ obey the rules of the games you play</li> <li>❖ be a good winner and a good loser</li> </ul>	Play fairly and be cooperative.	informal talk, apology, action plan, assigned activity, parental involvement

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<b>5. Use Good Manners</b> <ul style="list-style-type: none"> <li>❖ show proper respect when addressing students, teachers, and other adults</li> <li>❖ show respect for visitors in your school and be a good audience for all guests in your classroom or at an assembly</li> <li>❖ refrain from using offensive language and gestures (this includes messages on T-shirts and hats)</li> <li>❖ accept the role of teachers and be respectful to requests</li> <li>❖ follow requests and instructions in an appropriate and respectful manner</li> <li>❖ accept consequences in a respectful manner</li> </ul>	Be helpful, friendly, and considerate of others.	informal talk, apology, action plan, assigned activity, parental involvement, immediate removal from the classroom, in-school suspension
<b>6. Choose to Learn</b> <ul style="list-style-type: none"> <li>❖ be excellent in your work habits</li> <li>❖ choose to be diligent in your attitude to work</li> <li>❖ choose clothes that reflect your personality in a respectful and appropriate way</li> </ul>	Be excellent and do the best at all times.	informal talk, action plan, complete unfinished work, parental involvement, in-school suspension
<b>7. Be Responsible</b> <ul style="list-style-type: none"> <li>❖ control your own behavior</li> <li>❖ know the school expectations and choose to act responsibly</li> </ul>	Take responsibility for own actions.	informal talk, action plan, parental involvement, immediate removal from the classroom, in-school suspension, suspension

For severe acts of violence, students will be immediately suspended from school for a period of time. Following suspension, students will be readmitted only after a meeting involving the parents and school personnel.

## SMOKING AND VAPING

All Board of Education buildings are tobacco free areas at all times. This includes E-cigarettes. The entire campus and parking lots are also tobacco free areas. Students who choose not to co-operate with this policy will receive a phone call home and may also receive a suspension.

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## **SCHOOL GUIDELINES**

The following guidelines should be observed:

1. Lester B. Pearson School students are expected to use their assigned doors. They will gather at their muster points and enter with a teacher. The use of the front door is reserved for Pre-K and Kindergarten students.
2. Muddy or wet footwear is to be removed at the entry point to the school building. Students will leave their outdoor footwear in their designated boot room.
3. Lester B. Pearson students are expected to exercise modesty and to take pride in their personal appearance. Our school wants to ensure that students have a safe, equitable, welcoming and inclusive environment. We recognize that decisions about dress reflect individual expression; however, some clothing must not be worn: clothing that promotes tobacco, drugs, or alcohol; clothing that advocates illegal activity; clothing, insignias, symbols, or adornments that denigrate or promote hatred of a person or persons; and clothing which contains profanity in any language, pornography or obscene images. Student clothing must adhere to health and safety requirements, including requirements arising from participation in specialized programs and events.
4. Cooperation is very important, and students are expected to respond cooperatively to teachers and fellow students.
5. Lester B. Pearson School is a “hands-off” school.
6. Bullying or isolating behaviours will not be tolerated as outlined previously in the Student Code of Conduct.

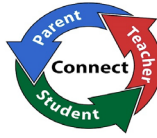
## **SCHOOL COMMUNITY COUNCIL**

School Community Councils are an essential feature of educational planning and decision-making. They are part of the school system and are a primary link between the home, community, and school. The Vision for School Community Councils guides their formation, initiatives, and evaluation.

School Community Councils will help to strengthen the capacity of schools to improve children's learning by helping families support their children's learning and by gathering the resources of the community to ensure student well-being. Councils will make a valued contribution to the learning success of Saskatchewan students. School Community Councils will replace all other entities as defined in legislation.

School Community councils are established within the authority of Boards of Education to ensure alignment of accountability, authority, and responsibility among the schools of the Division.

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## Internet/Wireless Services Acceptable Use Procedures for students 2025-26 School Year

Saskatoon Public Schools believe that the use of the Internet and/or personal digital devices supports relevant and challenging life-long learning for our students. All activity conducted on hardware owned by Saskatoon Public Schools is logged. Activity logs may be viewed and used where necessary to ensure our Administrative Procedure 140 – “Computer/Online Services Acceptable Use” is followed.

To support additional learning opportunities, Saskatoon Public Schools has also provided Internet wireless access in all schools and initiated broad education efforts related to “Digital citizenship in the 21<sup>st</sup> Century”. Students are provided with individualized computer accounts and passwords to access computers and online/wireless services to support their learning. *Students who elect to bring personal digital devices to school have the ability to access the Internet with their account. This access is subject to the school’s overall rules regarding personal digital devices. Examples of personal digital devices include cell phones, smart phones, iPods, iPads, and notebook computers.*

**When using digital devices, students must adhere to the following principles:**

- **Digital devices are to be used to enhance the learning that takes place in schools. They are not to disrupt that learning.**
  - **Digital devices are to be used in a manner that is respectful of all students and school staff. For example, students using digital devices to photograph or video any member of the school staff or students in the school without the permission of those staff or students is considered disrespectful.**
1. Access to the Internet and wireless services, either with school division or personal digital devices is an individual privilege enjoyed by students, **not a right**.
  2. A student’s conduct on the Internet and wireless services, either with school division or personal digital devices, is governed by the same expectations which guide his or her behavior at school.
  3. In elementary schools, access to the Internet **with school division digital devices** is provided only when students are supervised.

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4. Students who choose to bring **personal digital devices** to school should be aware of the following:
  - In the event the digital device is used in an inappropriate manner, (or inappropriate use is suspected), the digital device itself can be confiscated and may be searched by a member of the school's administrative team. **If parents/students do not agree with this condition students should not bring the digital device to school.**
  - Schools are not responsible for the theft or loss of personal digital devices that students may choose to bring to school.
  - **Technical devices during instructional time are to be used for educational purposes only. If a student is not following this expectation, the first time will result in a warning, the second time the device will be held in the office until the end of the day, the third time the device will be held in the office until a parent/guardian is able to pick up the device and meet with administration and the student to discuss a plan of action.**
5. Saskatoon Public Schools actively blocks access to inappropriate Internet sites. If a student deliberately seeks to access inappropriate material or uses the computer services provided in a malicious manner, the consequences are governed by the Saskatoon Public Schools' Administrative Procedure 140 – "Computer/Online Services Acceptable Use" – which can be found on the Saskatoon Public Schools' public website at <https://portal.spsd.sk.ca/school/WWS/StaffRoom/Documents/General%20Information%202023-2024/Admin%20Procedures%202023-2024/Administrative%20procedure%20Manual%20complete%20with%20TABLE%20OF%20CONTENTS%202023%2006%2022.pdf>

Consequences are outlined in Administrative Procedure 140 and appear in the student version of the procedure as follows:

## **What can happen to me if I break the rules?**

1. I won't be able to use the computers and/or additional consequences.
  2. I might have to pay for what I broke.
  3. The police may be called.
6. If you do not want your son/daughter to access the Internet at school, please contact the school and request the **Internet Use Denial Form**. This form is then signed by the parent or guardian and returned to the school.

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## **Lester B. Pearson's Device Policy:**

Students will not be allowed to use their cell phones during class time for activities other than those related to academics. At recess time we want students engaged in physical or social activity and not engrossed in their devices.

- Studies have shown the negative effects of too much screen time vs. physical activity and decreased socialization. More information about the device school policy will be sent out after school start-up.
- The expectation for students will be that all smartphones/personal technology is turned off and kept in their backpacks or jackets in their locker. Smartphones/personal technology cannot be carried on their person, stored in a desk or in the classroom. We recommend not bringing a smartphone/personal technology to school however, we do recognize that a cell phone can be a helpful communication tool that is utilized by families. This is why the policy is limited to 8:33 am (before school) until 3:07pm (after school). This means students will be able to communicate, get instructions from guardians, or use the device as a safety tool as they make their way home from school. We understand that communication with your child is important, and we have systems in place to ensure that you can reach them during the day in case of emergencies via the front office by telephone 306-683-7350 or [lesterb.pearsonschool@spsd.sk.ca](mailto:lesterb.pearsonschool@spsd.sk.ca) . Please feel rest assured that student safety and privacy remain our top priority.
- If/when staff notice a smartphone/personal technology device misuse between 8:33-3:07, students will be asked to provide their name, and their teacher's name and they will be directed to take their smartphone/personal technology device to the office where it can be secured in a safe location until the end of the day. Should recurring misuse become an issue, parents will be notified to support our team.
- We appreciate your support in reinforcing these principles at home. By working together, we can create an environment that nurtures the growth, development, and success of each student. If you have any questions or concerns about this policy, please don't hesitate to reach out to us. We value your partnership in providing the best possible educational experience for our students. Thank you for your understanding and support, Lester B. Pearson School Administration and Staff
- We would like to thank our families and students for working with the school staff to ensure a healthy and balanced learning environment for all.



# Lester B. Pearson School

If you need childcare...



Spadina Early Learning operates a childcare centre out of our school and offers care for newborns to school-aged children. Please contact Spadina Early Learning at **(306) 683-8353** for more information.

School agers are picked up from their classrooms and brought to the centre by their educator. Preschoolers and kindergarteners are both taken to their classrooms and brought back to the centre by one of their educators.

During the summer months, our school-age program runs like a summer camp, with outings and activities outside the centre. Our toddlers and preschoolers also go on outings during the summer.

