

Minutes of the Organizational Meeting of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 4, 2025 at 12:00 p.m.

Members Present: Trustees Angela Arneson, Donna Banks, Kirk Jones, Vernon Linklater, Tanya Napper, Anne-Marie Rollo, Kevin Schmidt, Kim Stranden, Ross Tait

Regrets: Jennifer Scherman

1. Daniel Burke, chief financial officer and secretary treasurer of the school division, called the meeting to order and read the roll call into the minutes.
2. Acknowledgement – Chief Financial Officer Burke acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.
3. Election of the Board Chair – Chief Financial Officer Burke highlighted the procedure for election of the board chair in accordance with Part 4, Section 14.2 of the *School Division Administration Regulations* and Policy 6, Section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of board chair.

Trustee Banks nominated Trustee Stranden to serve as chair of the Board of Education.

Trustee Schmidt moved that nominations cease.

CARRIED (9)

Trustee Stranden accepted the nomination and was declared chair of the Board of Education.

4. Comments of the Newly Elected Chair – Trustee Stranden assumed the chair's role and provided comments as the newly elected chair.
5. Election of the Vice Chairs – Trustee Arneson nominated Trustee Rollo to serve as vice chair for the first six-month term.

Trustee Napper moved that the nominations cease.

CARRIED (9)

Trustee Rollo accepted the nomination and was declared vice chair for the first six-month term.

Trustee Tait nominated Trustee Schmidt to serve as vice chair for the second six –month term.

Trustee Linklater moved that the nominations cease.

CARRIED (9)

Trustee Schmidt accepted the nomination and was declared vice chair for the second six-month term.

6. Minutes of the November 18, 2024 meeting – Minutes of the November 18, 2024 inaugural board meeting were approved at the November 26, 2024 regular board meeting.

7. Confirmation of Professional Services

- a. Board Solicitor - No motion is required at this time.

- b. Insurance Broker – Trustee Tait moved that the board appoint AON Reed Stenhouse Inc. to serve as its insurance broker for 2025-2026.

CARRIED (9)

- c. Confirmation of External Audit Services – No motion is required at this time.

- d. Banking Authority – Trustee Banks moved that the requirements with regard to Banking Authority be approved as follows, and that they be effective until the next inaugural meeting or organizational meeting of the board.

- i. Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- ii. That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the board.
- iii. That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher register each month for the total paid from General Account into Payroll Account.

CARRIED (9)

8. Committees of the Board

- a. Board Audit and Risk Committee – Trustee Schmidt moved that Trustees Stranden, Tait, Banks, Rollo and Napper be appointed to the Board Audit and Risk Committee.

CARRIED (9)

- b. Board Governance Committee – Trustee Rollo moved that Trustees Napper, Jones, Arneson, Banks, Stranden and Tait be appointed to the Board Governance Committee.

CARRIED (9)

- c. Board Human Resources Committee – Trustee Tait moved that Trustees Jones, Rollo, Schmidt, Banks, Linklater and Stranden be appointed to the Human Resources Committee.

CARRIED (9)

9. Board Representatives

- i. Saskatchewan School Board Association Public Section – Trustee Jones moved that Trustee Schmidt be appointed the member at large to the SSBA Public Section.

CARRIED (9)

- ii. Saskatchewan High Schools Athletic Association – Trustee Banks moved that Trustee Jones be appointed the representative to the Saskatchewan High School Athletic Association.

CARRIED (9)

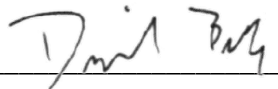
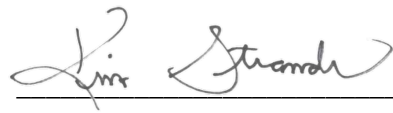
- iii. Saskatoon Public Schools Foundation Inc. – Trustee Arneson moved that Trustees Stranden and Napper be appointed to serve on the board of Saskatoon Public Schools Foundation Inc.

CARRIED (9)

10. Disposal of Ballots – There were no ballots to dispose of.

11. Adjournment – Trustee Tait moved that the board adjourn to the call of the chair or the meeting of Tuesday, November 25, 2025.

The meeting adjourned at 12:13 p.m.


Secretary of the School Division
Board Chair