

MINUTES OF THE INAUGURAL MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, November 7, 2023 at 12:00 noon.

November 7,
2023

MEMBERS PRESENT: Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Daniel Burke, chief financial officer and secretary treasurer of the school division, called the meeting to order, read the roll call into the minutes, and acknowledged the meeting was being held on Treaty Six territory and traditional homeland of the Métis and Michif people.

Call to Order
Acknowledgement

Election of Board Chair: Daniel Burke highlighted the procedure for election of board chair in accordance with Part 4, Section 14.2 of *The School Division Administration Regulations* and Policy 6, section 1.4 of *The Board Policy Handbook*. He then called for nominations for the office of board chair.

Election of
Board Chair

Board of Education.

Trustee Banks nominated Trustee Stranden to serve as chair of the

Board of Education.

Trustee Bellamy nominated Trustee Linklater to serve as chair of the

Trustee Tait moved nominations cease.

CARRIED (10)

Trustees Linklater and Stranden accepted the nomination. A vote was held by ballot and Trustee Stranden was declared chair of the Board of Education.

Chair Stranden assumed the chair's role and provided comments as the newly elected chair.

Election of Vice Chairs: Trustee Bellamy nominated Trustee Linklater to serve as vice chair for the first six-month term.

Election of
Vice Chairs

Trustee Banks nominated Trustee Arneson.

Trustee Brannen moved nominations cease.

CARRIED (10)

Trustee Linklater declined the nomination.
Trustee Arneson accepted the nomination and was declared vice chair for the first six-month term.

second six-month term.

Trustee Tait nominated Trustee Banks to serve as vice chair for the

Trustee Arneson moved nominations cease.

CARRIED (10)

Trustee Banks accepted the nomination and was declared vice chair for the second six-month term.

Minutes of the November 8, 2022, Inaugural Board Meeting: Minutes of the November 8, 2022 inaugural board meeting were approved by the board at the November 2022 regular board meeting.

Minutes of
November 8,
2022 Inaugural
Board Meeting

Confirmation of Professional Services:

Confirmation
of Professional
Services

Insurance Broker – Trustee MacPherson moved that the board appoint AON Reed Stenhouse to serve as its insurance broker for 2023-2024.

Insurance Broker

CARRIED (10)

Banking Authority: Trustee Brannen moved that the requirements with regard to banking authority be approved as follows and that they be effective until the next Inaugural meeting.

Banking
Authority

- (a) Transfers of funds between bank accounts are primarily handled by electronic transmission. The Accounting Branch has been given the security access to enable transfer of funds. If transfers are affected by way of paper transmittals that the chief financial officer be authorized on his signature alone to transfer funds, as may be necessary, between any and all bank accounts in the name of the Saskatoon School Division No. 13 of Saskatchewan.
- (b) That the form required by the bank for signing authorities and temporary borrowing power be duly completed; the chair or vice chair, together with the chief financial officer, act as signing authorities for the board.
- (c) That payroll cheques be issued on the signature of the chief financial officer alone, provided that both the chair and chief financial officer signs the cheque and voucher register each month for the total paid from general account into payroll account.

CARRIED (10)

Borrowing Authority: Trustee Tait moved that the form required by the bank for borrowing be approved.

Borrowing
Authority

SASKATCHEWAN
SCHOOL DIVISION BORROWING RESOLUTION

Whereas pursuant to Section 319 of The Education Act, 1995 states:

- “319(1) Subject to subsection (2), a board of education or the conseil scolaire may, by resolution, authorize its chairperson and its chief financial officer to borrow, on behalf of the board of education or conseil scolaire, as the case may be, a sum of money that may be required to meet its current operating expenditures.
- (2) A board of education or the conseil scolaire may act pursuant to subsection (1) only if it has obtained the consent of the minister to do so.”

Now, therefore, be it resolved by the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, (hereinafter referred to as "the board") as follows:

1. That the board chair or vice chair and chief financial officer on behalf of the board are hereby authorized to borrow from institutions approved under the laws of Canada, up to \$20,000,000 to meet the expenditures of the said school division until the proceeds of taxes and operating grants payable to the said school division are available and to pay or agree to pay interest on the monies borrowed either in advance or at maturity, at such rates as may be agreed upon at the time of borrowing .
2. The said sum of \$20,000,000 and interest shall be repayable and shall be a first charge upon the uniform tax levy for the fiscal year in which the loan was made and in addition shall be secured by operating grants which may be payable to the school division at any time.
3. That the said loan may be secured by the promissory note or an operating loan agreement of the said chair or vice chair and chief financial officer given on behalf of the said board and the said chair or vice chair and treasurer are hereby authorized and empowered to execute and give such promissory note or an operating loan agreement on behalf of the said board as may be required by the said Bank.
4. That this resolution shall take effect on January 1, 2024.

CARRIED (10)

Committees of the Board:

Committees
of the Board

Board Audit and Risk Committee: Trustee Arneson moved that trustees Arneson, Banks, Brannen, Tait and MacPherson be appointed to the Board Audit and Risk Committee.

Board Audit and
Risk Committee

CARRIED (10)

Board Governance Committee: Trustee MacPherson moved that trustees Arneson, Banks, MacPherson, and Tait be appointed to the Board Governance Committee.

Board
Governance
Committee

CARRIED (10)

Board Human Resources Committee: Trustee Zwarych moved that trustees Banks, Bellamy, Linklater and Pidwerbeski be appointed to the Board Human Resources Committee.

Board Human
Resources
Committee

CARRIED (10)

Board Representatives:

Board
Representatives

Saskatchewan School Boards Association Public Section: Trustee Bellamy moved that Trustee Brannen be appointed the member at large to the SSBA Public Section.

Saskatchewan
School Boards
Association
Public Section

CARRIED (10)

Saskatchewan High Schools Athletic Association: Trustee Banks moved that Trustee Zwarych be appointed the representative to the Saskatchewan High School Athletic Association.

Saskatchewan
High Schools
Athletic
Association

CARRIED (10)

Saskatoon Public Schools Foundation Inc.: Trustee Arneson moved that trustees MacPherson and Pidwerbeski be appointed to the Saskatoon Public Schools Foundation Inc.

Saskatoon
Public Schools
Foundation
Inc.

CARRIED (10)

Disposal of Ballots: Trustee Tait moved that the board approve the destruction of ballots used during the inaugural meeting.

Disposal of
Ballots

CARRIED (10)

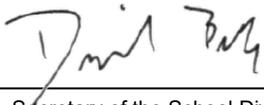
Inaugural Meeting.

Adjournment: Trustee Brannen moved that the board adjourn the

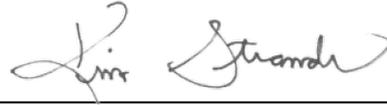
Adjournment

CARRIED (10)

The Inaugural Meeting adjourned at 12:15 p.m.



Secretary of the School Division



Board Chair