



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, OCTOBER 10, 2023
310 – 21st Street East - 6:30 p.m.**

Please note that all public board meetings are audio recorded.

AGENDA

- 1. Roll Call**
- 2. Acknowledgement**
- 3. Agenda**
 - 3.1. Adoption of Agenda**

Proposed Board Motion: Move approval of the agenda.

- 3.2. Declaration of Conflict of Interest**
- 4. Celebrating Excellence:**
 - 4.1. French Immersion**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the board approve the consent items as presented.

- 5.1. Approval of Minutes – September 19, 2023**

Proposed Board Motion (if removed from consent items): That the board approve the minutes of the committee of the whole and regular board meetings held September 19, 2023.

- 5.2. 2023-2024 Board Annual Work Plan**

Proposed Board Motion (if removed from consent items): That the board receive the 2023-2024 Board Annual Work Plan.

5.3. Secure Destruction of Records

Proposed Board Motion (if removed from consent items): That the board approve the secure destruction of 10 boxes of employee files from 2016 eligible for destruction as per SSBA Records Retention and Disposal Guide (Sept. 2019).

6. Reports from Administrative Staff

6.1. Strategic Plan Accountability Report: 2023-2024 Enrolment

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: 2022-2023 Enrolment, to be included as part of the director of education's 2023-2024 evaluation.

6.2. Strategic Plan Accountability Report: Student Learning Results Grades 1-8

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2023-2024 evaluation.

6.3. Strategic Plan Accountability Report: Student Learning Results Grades 9-12

Proposed Board Motion: That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2023-2024 evaluation.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

11.1. Board Governance - Board Policies

Proposed Board Motion: That the board approve the the housekeeping changes to Policy 2: Role of the Board Member, Policy 19: School Year and Policy 21: Student Awards.

12. Notices of Motion

13. Questions by Trustees

14. Comments and Questions from the Public (must be related to a specific agenda item)

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.
- Information on the process for speaking at a board meeting can be found at [Board Meetings - Saskatoon Public Schools \(spsd.sk.ca\)](https://www.spsd.sk.ca/BoardMeetings).

15. Adjournment

Proposed Board Motion: That the board adjourn to the call of the Chair or the Inaugural meeting of Tuesday, November 7, 2023.



MEETING DATE: OCTOBER 10, 2023

TOPIC: CELEBRATING EXCELLENCE: FRENCH IMMERSION

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input type="checkbox"/> Discussion

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

French Immersion programming is specifically designed for students whose first language is not French, offering them the opportunity to learn an additional language. Students in French Immersion face a unique challenge; they must simultaneously develop their literacy skills in this new language while learning the language itself. This requires students to develop their oral language and vocabulary alongside their early literacy skills.

Superintendent Haywood will introduce Lise Thériault, Grade 1 teacher at École Alvin Buckwold School who will share how she supports the development of literacy in her French immersion classroom and talk about strategies that are fundamental to successful student outcomes. Additionally, a student and family will be in attendance to provide a firsthand account of their experience.

PREPARED BY	DATE	ATTACHMENTS
Charlene Scrimshaw, Deputy Director of Education Jennifer Haywood, Superintendent of Education	October 3, 2023	None



MEETING DATE: OCTOBER 10, 2023

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from committee of the whole and regular board meetings held September 19, 2023.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	October 3, 2023	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board approve the minutes of the committee of the whole and regular board meetings held September 19, 2023.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 19, 2023 at 2:30 p.m.

September 19, 2023

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Trustee Linklater joined the meeting at 2:35 p.m. .

Following discussions in Committee of the Whole, Trustee Arneson moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:33 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, September 19, 2023 at 6:30 p.m.

September 19, 2023

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Vernon Linklater, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Pidwerbeski moved approval of the agenda.

Agenda

CARRIED (8)

Chair MacPherson declared a conflict of interest on one of the items coming out of committee of the whole session.

Celebrating Excellence – Summer School: Colleen Norris, superintendent of education, provided a summary of the summer school program held at Nutana Collegiate from July 4 to 31. Karen Peterson, Summer School supervisor and current principal of Evan Hardy Collegiate and Leigh Jerome a Grade 11 student who attended summer school shared their experiences.

Celebrating Excellence - Summer School

Consent Items: Trustee Linklater moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (8)

Approval of Minutes: Trustee Linklater moved that the board approve the minutes of the committee of the whole and regular board meetings held June 20, 2023, the committee of the whole board meeting held August 29, 2023, and the special committee of the whole and special board meeting held September 12, 2023.

Approval of Minutes

CARRIED (8)

Correspondence: Trustee Linklater moved that the board receive the correspondence as listed: a) Correspondence from Deputy Minister Clint Repski regarding Saskatoon Public Schools' estimated revenues and expenditures for the 2023-24 school division fiscal year.

Correspondence

CARRIED (8)

Reports from Administrative Staff:

School Opening Update: Trustee Arneson moved that the board receive the School Opening Update for information.

School Opening

CARRIED (8)

UNAPPROVED

Unfinished Business:

Premier's Board of Education Award for Innovation and Excellence in Education: Trustee Banks moved that the board nominate Flexible Blended Learning Program (FLEX) for the Premier's Board of Education Award for Innovation and Excellence in Education.

Premier's Board of Education Award for Innovation and Excellence

CARRIED (8)

Saskatoon Misbah School Update: Trustee Zwarych moved that the board approve administration's recommendation to end the memorandum of agreement between the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan and the Saskatoon Misbah School Inc. effective September 1, 2024.

Saskatoon Misbah School Update

CARRIED (8)

Various Consultants Prequalification Tender: Trustee Tait moved that the board approve the following list of consultants for a three-year period, starting September 19, 2023 and ending September 19, 2026 plus an option to extend for up to two additional years. 1) Architectural and Prime Consulting Services: aodbt Architecture and Interior Design, Concept Plus Architecture and Engineering Inc., Group2 Architecture Interior Design Ltd., Henry Downing Architects, Kindrachuk Agrey Architecture, SEPW Architecture Inc., Wallace Klypak Architects Ltd., 2) Mechanical Engineering Services: MacPherson Engineering Inc., Stantec Consulting Ltd. 3) Electrical Engineering Services: Rittenburg & Associates Ltd. 4) Structural Engineering Services: BBK Engineering Saskatoon Ltd., JCK Engineering Inc., 5) Landscape Architecture Services: Crosby Hanna & Associates.

Various Consultants Prequalification Tender

CARRIED (7-0-1)

Trustee MacPherson abstained from voting

LED Retrofit Program Update: Trustee Stranden moved that the board approve a budget of \$510,000 for the LED retrofits work at the following schools: Greystone Heights, École Henry Kelsey, Holliston, Hugh Cairns V.C., James L. Alexander, John Lake, Lakeridge and École Lakeview with such work to be undertaken by Radiance Energy Limited, with Spectrum Electric as the local installer.

LED Retrofit Program Update

CARRIED (8)

Audit Service Plan for the Fiscal Year Ended August 31, 2023: Trustee Banks moved that the board approve the audit service plan for the fiscal year ending August 31, 2023.

Audit Service Plan for the Fiscal Year Ended August 31, 2023

CARRIED (8)

Board Annual Work Plan 2023-2024: Trustee Pidwerbeski moved that the board approve the Board Annual Work Plan 2023-2024.

Board Annual Work Plan 2023-2024

CARRIED (8)

Board Subcommittee Minutes: Trustee Linklater moved that the board approve the minutes of the Board Governance Committee meeting of May 30, 2023, Board Audit and Risk Committee June 13, 2023 and Board Human Resources Committee of May 30 2023.

Board Subcommittee Minutes

CARRIED (8)

Correspondence: Trustee Zwarych moved that the board receive the correspondence from the committee of the whole.

Correspondence

CARRIED (8)

Reports of Committees and Trustees:

- Trustee Pidwerbeski reported on his attendance at several meetings of the Saskatoon Public Schools Foundation. He also attended the new teacher orientation event and a pancake breakfast hosted by Mayfair Community School.
- Trustee Linklater reported on his attendance at Sherbrooke Community Centre for an Orange Shirt and Truth and Reconciliation event, several schools were in attendance.
- Trustee Banks reported on her attendance at June activities in Ward 3 including a hot dog lunch hosted by Lester B. Pearson School, Tommy Douglas Collegiate graduation, long service awards and the graduation event for students in the Functional Life Skills Program. Other June events included the SSSAD coaches' luncheon, attendance at a board meeting of Regina Public Schools, and graduation events at Fairhaven School and Nutana Collegiate. September events included school visits to Ward 3 schools, Lester B. Pearson school community council meeting and several meetings of the Saskatchewan School Boards Association.
- Trustee Stranden reported on her attendance at school community council meetings in Ward 4. She also attended meet the teacher night at Howard Coad School.
- Trustee Arneson reported on her attendance at the new teacher orientation event, meet the teacher night at Willowgrove School and school visits to Dr. John G. Egnatoff School and Centennial Collegiate.
- Board Chair MacPherson reported her attendance at the new teacher orientation event, school community council meetings within Ward 5, and the upcoming meeting of Saskatchewan School Board Association Board Chairs. Chair MacPherson also highlighted the upcoming September 28 All In For Literacy event hosted by Saskatoon Public Schools Foundation.

New Business

Saskatchewan School Boards Association – Submission of Resolution for the 2023 Annual General Meeting: Trustee Arneson moved that the board authorize administration to work with Saskatchewan Rivers School Division administration to finalize a joint resolution for the 2023 Saskatchewan School Boards Association Annual General Meeting regarding funding universal full time kindergarten and a review of compulsory school age, as defined in *The Education Act, 1995*.

Saskatchewan School Boards Association – Submission of Resolution for the 2023 Annual General Meeting

CARRIED (8)

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Delegation:

No delegations.

Comments and Questions from the Public:

No comments or questions were submitted from the public.

UNAPPROVED

Adjournment:

Trustee Zwarych moved that the board adjourn to the call of the chair or the board meeting of October 10, 2023.

CARRIED (8)

The meeting adjourned at 7:07 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: OCTOBER 10, 2023

TOPIC: 2023-2024 BOARD ANNUAL WORK PLAN

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached is a copy of the 2023-2024 Board Annual Work Plan.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	October 3, 2023	2023-2024 Board Annual Work Plan

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the 2023-2024 Board Annual Work Plan for information.

SASKATOON BOARD OF EDUCATION - 2023-2024 BOARD ANNUAL WORK PLAN**REGULAR REPORTS FROM ADMINISTRATION**

Accountability reports - student learning results, enrolment, student transportation, human resources, facilities, audited financials, partnerships, early learning, engagement/responsibility/perseverance, mental health/wellness strategies, information services, equity

Celebrating Excellence item (every meeting)

City Centre Project updates (as required)

Facilities tenders (as required)

Fiscal Monitoring Report (financial results) (quarterly)

POSSIBLE BOARD ADVOCACY MEETINGS

Board / student forum

Saskatoon MLAs (Saskatchewan Party and New Democratic Party - separately)

Minister of Education

Mayor of Saskatoon

City of Saskatoon Councilors

BOARD MEETING DATES (6:30 p.m. except for Inaugural Meeting - 12:00 noon)

September 12, 2023

September 19, 2023

October 10, 2023

November 7 - Inaugural Meeting (12:00 noon)

November 21, 2023

December 12, 2023

January 16, 2024

February 13, 2024

March 5, 2024

April 16, 2024

May 14, 2024

June 4, 2024

June 18, 2024

BOARD MEETINGS**September 12 Special Board Meeting****Special Meeting Agenda Items**

Board Governance - Board Policy 6: Board Operations

September 19 Board Meeting**Regular Meeting Agenda Items**

Accountability Report: n/a (two reports in October)

SSBA - bylaw amendments and resolutions for 2023 annual general meeting (bylaw amendments deadline is September 27 and resolutions deadline is October 12)

SSBA - position statements

School opening update

September Events / Deadlines / Meetings
Public Section Table Officers' meeting - virtual (September 6)
SSBA executive meeting (September 14-15)
Board Chairs Council meeting (September 21)
Public Section Executive meeting - virtual (September 13)
Submission for the SSBA Award of Distinction (deadline September 30)
The Premier's Board of Education Award for Innovation and Excellence (deadline September 30)
October 10 Board Meeting
Regular Agenda Items
Accountability Report: Student Learning Results 1-12
Accountability Report: Enrolment
Approve SSBA 2023 annual general meeting voting delegates
Approve resolutions for the SSBA annual general meeting (if needed)
Board annual work plan (information)
October Events / Deadlines / Meetings
Submission for SSBA bylaw amendments (deadline September 27)
Submission for SSBA resolutions (deadline October 12)
School community council assembly meeting (October 18 - Bedford Road Collegiate)
SSBA executive meeting (October 19-20)
Board Chairs Council (October 23)
November 7 Inaugural Meeting (noon)
November 21 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Student Transportation
Amendments to preventative maintenance and renewal three year plan
Annual report (tabling of documents - which includes the public accounts of the school division)
November Events / Deadlines / Meetings
Remembrance Day Ceremony (November 11)
SSBA Fall General Assembly and Annual General Meeting (November 12-14 - Regina)
Public Section Annual General meeting (November 14) (in conjunction with the SSBA AGM - Nov. 12-14)
Board Chairs Council meeting (November 12)
December 12 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Facilities
Accountability Report: Human Resources

December Events / Deadlines / Meeting
SSBA Executive meeting (December 7-8)
Saskatoon Public Schools Foundation board meeting (December 1)
Board Chairs Council (December 4)
January 16 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Audited Financials
Accountability Report: Partnership Summary
Celebrating Excellence: Award of Excellence; 2022-2023 Proficiency Awards
Financial results
January Events / Deadlines / Meetings
Award of Excellence Presentation (presented at public board meeting)
SSBA Executive meeting (January 18-19)
February 13 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Early Learning
Approve top three capital projects
Approve minor capital renewal projects
Approve 2024-25 Academic Calendar (if possible)
Saskatoon Public Schools Foundation update and 2022-2023 annual report
SSBA annual membership fees
February Events / Deadlines / Meetings
School Community Council Assembly meeting (February 7 - location tbd)
Public Section Executive meeting (February 15)
March 5 Board Meeting
Regular Board Meeting Agenda Items
Accountability Report: Engagement, Responsibility and Perseverance
March Events / Deadlines / Meetings
Saskatoon Public Schools Foundation board meeting (March 1)
SSBA Executive meeting (March 7-8)
April 16 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Mental Health/Wellness Strategies
Approve 2024-2025 board meeting dates
Financial results
Appointment of independent pension trustee

April Events / Deadlines / Meetings
SSBA Spring General Assembly (April 11-12 - Saskatoon)
Board Chairs Council meeting (April 11)
Public Section Executive meeting (April 11) (part of SSBA Spring Assembly April 11-12)
School Community Council Assembly meeting (April 24 - tentative - location tbd)
May 14 Board Meeting
Regular Meeting Agenda Items
Accountability Report: Student Transportation
Three year preventative maintenance and renewal plan
May Events / Deadlines / Meetings
SSBA Executive meeting (May 16-17)
June Board Meetings - June 4 and June 18
Regular Meeting Agenda Items
Accountability Report: Information Services (June 6)
Accountability Report: Equity and Indigenous Engagement (June 20)
Approve 2024-2025 budget
Board Chair's highlights/reflections of the 2023-24 year
2023-2024 board annual work plan (information)
Facilities update
Financial results
June Events / Deadlines / Meeting
Public Section General Meeting and PD (June 6 & 7 - Saskatoon)
Saskatoon Public Schools Foundation board meeting (June 7)
SPS Service Recognition Banquet (June 7)
Attend Graduation Ceremonies to Present Awards
SIMFC Indigenous Graduation Gala
SSSAD Coaches' Appreciation Luncheon
July Events
2024 National Trustees Gathering on Indigenous Education and CSBA Congress (July 3-5 Toronto)
August Events
Saskatoon Public Schools Foundation Board Annual Review and Social (August 21)



MEETING DATE: **OCTOBER 10, 2023**

TOPIC: **SECURE DESTRUCTION OF RECORDS**

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

Based on Administrative Procedure 175: Preservation and Disposal of Records, and the Saskatchewan School Boards Association’s (SSBA) *Records Retention and Disposal Guide* (Sept 2019), certain records are eligible for destruction.

The following boxes (10) of employee files from 2016 are eligible for destruction:

- three boxes of non-teacher/SCEA/CUPE 8443 files
- one box of support staff sub files
- three boxes of teacher sub files
- three boxes of teacher files

Saskatoon Public Schools has a contract with Access (formerly known as Crown Enterprises) for secure destruction that adheres to the policies and guidelines of both our school division and the SSBA.

CURRENT STATUS

A motion is required to securely destroy 10 boxes of employee files from 2016 that are eligible for destruction per the SSBA Records Retention and Disposal Guide (Sept. 2019).

PREPARED BY	DATE	ATTACHMENTS
Mr. Jason Dunk, Chief Technology Officer	October 10, 2023	None

RECOMMENDATION

Proposed Board Motion:

That the board approve the secure destruction of 10 boxes of employee files from 2016 eligible for destruction as per SSBA Records Retention and Disposal Guide (Sept. 2019).



MEETING DATE: OCTOBER 10, 2023

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT: 2023-2024 ENROLMENT

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for enrolment which will be presented by Mitch Kachur and Colleen Norris, superintendents of education.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Mitch Kachur, Superintendent of Education Colleen Norris, Superintendent of Education	October 3, 2023	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: 2023-2024 Enrolment, to be included as part of the director of education's 2023-2024 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We are committed to creating learning experiences that inspire all students to reach their potential.



Accountability Topic: 2023-2024 Enrolment

Date of Board Meeting: October 10, 2023

Strategic Priorities:

<input type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input checked="" type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

Each year the analysis of enrolment is presented to the board after the official September 30th enrolment submission. Enrolment patterns are monitored closely to assist in making efficient and effective use of facilities, and to fulfill the mandate of public education that is open to all.

Targets:

Given the current demographic and population trends in the City of Saskatoon, Saskatoon Public Schools' enrolment target is to have year-over-year growth. The Manager of Student Information Systems goes through an annual process using Baragar software to determine what the enrolment projections will be for each school within Saskatoon Public Schools for the upcoming school year. Enrolment projections may be adjusted up or down based on local neighbourhood conditions.

Key Initiatives Employed:

- **Online Registration Entry Over Summer for Elementary Schools**
As families move into new neighbourhoods over the summer months, they are able to complete registration forms online. These forms were entered by a newly hired employee for all

elementary schools over the summer, resulting in schools being able to welcome walk-in registrants and new families being able to register in advance with Saskatoon Public Schools. Elementary schools continue to offer families an opportunity to visit on a dedicated day in August to tour the school if they have already registered.

- **Adult Students and Summer Outreach**

With the closing of Royal West Campus adult programming, targeted interventions were put in place to transition adult students needing to complete Grade 12 or upgrade to Royal Adult Campus at Mount Royal Collegiate or Nutana Collegiate. All high schools were involved in this transition process and an employee was hired in the summer months to connect with students who had not yet graduated and invite them to attend school at Nutana Collegiate or Mount Royal Collegiate to complete their schooling. Enrolment at Mount Royal Collegiate has exceeded projections and this is due in part to the number of students who have chosen the Royal Adult Campus.

- **Unique Programming**

Unique programs attract students and families from Saskatoon and the surrounding area. Programs for Grade 9 students at Aden Bowman Collegiate (Collective Voice), Tommy Douglas Collegiate (Off the Grid), Marion M. Graham Collegiate (Full STEaM Ahead), and Bedford Road Collegiate (Land Based Education) appeal to students as they transition to high school. In addition, programs like Softball Academy, Ecoquest, Montessori and Outdoor School attract students from outside of the school division.

- **International Program**

Saskatoon International Education (SIE) has grown substantially in its first year of operation. In September of 2022, there were 31 international students registered in Saskatoon Public Schools; on September 30, 2023, there were 57 students registered. The 2023-2024 school year will bring an increased focus on the recruitment of international students.

- **Kindergarten**

As of September 30, 2023 there were 2053 kindergarten students enrolled in Saskatoon Public Schools, with some in half-day programs and others in 31 full-day programs. The growth in kindergarten enrolment can be attributed to the addition of 14 full-day kindergarten programs funded through the Saskatoon Public Schools Foundation's *Early Learning Equal Start* initiative. In the previous year, the SPS Foundation funded 15 full-day kindergarten programs.

- **Prekindergarten**

The utilization rate in prekindergarten programs is 84%. As of September 30, there were 573 prekindergarten students registered in Saskatoon Public Schools. School teams will continue to work to increase this utilization rate.

Data:

Grade Level	Sep 30, 2022 Enrolment	Sep 30, 2023 Enrolment	Year-over-year difference (Actual)	2023-2024 Projected Enrolment	Difference in Projections and Actual
Prekindergarten	604	589	-15	606	-17
Kindergarten	1,941	2,053	112	2,051	2
Grades 1-8	15,891	16,604	713	16,431	173
Grades 9-12	8,742	9,010	268	8,806	204
Total	27,178	28,256	1,078	27,894	362

*Pending Ministry Approval

French Immersion

	2022-2023	2023-2024	Difference
Elementary	2,271	2,230	-41
Secondary	573	582	9
Total	2,844	2,812	-32

Newcomer Student Centre

The Newcomer Student Centre (NSC) registered 732 students from August to the end of September; last year was 770 students during the same time period and 226 in the fall of 2021. The overall number of students registered in the past 2 school years has doubled from 1039 to 2163. This has had a significant impact on our enrolment. It is anticipated that this trend will continue for the next few years.

Online Learning

The 2023-2024 school year is the Saskatchewan Distance Learning Corporation's first year of operation. Since the pandemic, enrolment in online learning has declined. Enrolment projections included anticipated full-time online enrolment at Sask DLC in January), but a change in instructions from the ministry has now resulted in full-time Sask DLC students not being included in Saskatoon Public Schools enrolment. Below is the trend in online enrolment for the past four years.

	Sept. 30, 2020	Sept. 30, 2021	Sept. 30, 2022	Sask DLC Sept. 30, 2023*
Elementary Full Time Online Learning Elementary	2244	456	80	73
Secondary Full Time Online Learning Secondary	895	539	341	230

*Pending Ministry Approval

Future Initiatives:

Saskatoon Public Schools will continue to build on past strength(s) and look for new opportunities with the goal of being the school division of choice for Saskatoon families. Saskatoon Public Schools continues to be strategically engaged in student, parent, and community feedback on division programming and opportunities ensuring we are responding to the needs of our stakeholders. Celebrating and marketing division programs and successes will continue to be an area of focus.

Risk Assessment:

The financial well-being of the school division is directly tied to annual enrolment. A significant gain in enrolment provides more funding for the division and increased opportunities to provide flexibility in programming and support(s) for students. Significant growth in individual communities may increase pressure on Saskatoon Public Schools' resources and facilities.

Summary Comments:

As referenced in the above tables, enrolment in Saskatoon Public Schools has grown significantly over the past year, and is above projections at both the elementary and secondary levels. This rate of growth is expected to continue over the next few years.



MEETING DATE: OCTOBER 10, 2023

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT LEARNING RESULTS GRADES 1-8

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for student learning results grades 1-8 which will be presented by Superintendent Nicola Bishop-Yong.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Nicola Bishop-Yong, Superintendent of Education	October 5, 2022	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 1-8, to be included as part of the director of education's 2023-2024 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We will create learning experiences that inspire all students to reach their potential.



Accountability Topic: Student Learning Results Grade 1-8

Date of Board Meeting: October 10, 2023

Strategic Priorities:

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

The key measures for grades 1-8 student achievement are:

- grades 1-3 reading results; and the
- grades 1-8 progress report indicators for English language arts and mathematics.

Targets:

- In 2022-2023, the strategic measurement plan identified that baseline data would be collected for grades 1-8 oral reading fluency measures.
- 2% increase in grades 1-8 students at or above grade levels in English language arts and mathematics report card indicators.

Key Initiatives Employed:

Comprehensive Literacy Plan

In 2022-2023, Saskatoon Public Schools continued to implement its Comprehensive Literacy Plan. This multi-year plan focuses on improving literacy outcomes by strengthening instructional practice in oral language, reading and writing. The plan is centered around four essential elements: strengthening collaborative instructional leadership, developing professional educators, enacting effective evidence-based instruction and intervention and using assessment to guide decision-making.

In 2022-2023, the following initiatives were enacted by the division to support academic excellence.

- Implemented the use of a grades 1-8 universal screening and progress monitoring tool called **Acadience Reading** which is otherwise known as an oral reading fluency (ORF) measure. Acadience is a normed oral reading fluency (ORF) assessment that provides insight into students' reading skills and their likelihood to progress at an appropriate developmental rate and reach appropriate reading benchmarks.
- **Evidence-based literacy block** frameworks and resources were developed for prekindergarten to Grade 8 in accordance with the Saskatchewan curriculum and research on structured literacy which prioritizes instruction that is explicit, systematic, cumulative and diagnostic.
- **School-based data teams** continued through centrally supported professional learning. Data teams were comprised of school-based administrators, resource room teachers and literacy lead teachers. Staff development led four ½ days of professional learning for school-based data teams focused on administering and analyzing the oral reading fluency assessment, enacting rigorous literacy blocks, text choice, resourcing literacy instruction and equity.
- **Literacy rich professional learning** was offered to elementary teachers in a variety of ways. Several schools were targeted to receive intensive professional development where all teachers from those buildings attended learning opportunities. "**Literacy leads**" in prekindergarten to Grade 3 and grades 4-8 were identified in each school. Literacy leads attended professional learning and supported school-based data teams. Additionally, staff development offered after-school sessions, book clubs and optional learning opportunities for teachers.
- **Learning support teacher (LST) model** continued with the support of pandemic provincial funding. The goal of the LST model was to implement a targeted *embedded literacy intervention* to strengthen students' foundational reading skills (phonological awareness, phonics, fluency) and to increase teacher efficacy in evidence-based literacy practices. The seven LST teachers were embedded in 28 grades 1-3 classrooms in 18 schools over the course of the year. LST teachers collaborated and taught alongside the classroom teacher and when possible, the resource room teacher to provide 100 minutes of daily reading instruction.
- **Page Turners** (formerly the Early Learner Tutor Program) is a literacy intervention that is supported through the Saskatoon Public Schools Foundation *Early Learning Equal Start* campaign. This initiative connects grades 1-3 students who require additional reading support with literacy tutors. In 2022-2023, the tutor program was expanded to include an average of 57 programs in the fall, winter and spring sessions. The program reached 515 students in 43 schools.
- **Camp Brain Power** (formerly Summer Reading Camps) is a literacy intervention that is supported through the Saskatoon Public Schools Foundation *Early Learning Equal Start* campaign. The focus of the camp was on literacy, physical literacy/movement, engagement and well-being. Camps were hosted at the beginning of August for five full days of learning

in 18 locations across the city. 473 students attended the camp from 43 schools. Camp staff included 36 teachers and 12 camp volunteers.

Assessment

Saskatoon Public Schools understands that student assessment and evaluation are integral and indispensable parts of teaching and learning and provide information to stakeholders, student, teacher and family, about social development as well as achievement of curricular outcomes. Assessment practice has been, and will continue to be, defined as the collection of quality evidence of learning and clear communication.

In 2022-2023, assessment practices included the following actions:

- **Renewed literacy assessment** practices included the implementation of Acadience, IDAPEL and targeted administration of literacy diagnostic assessments. Literacy assessment flowcharts were developed to guide teachers through universal screening and diagnostics. The flowcharts helped teachers to effectively identify the need for further diagnostic testing such as phonological awareness quick screeners (PAQS/DRCP and PAST) and phonics screeners (QPS).
- A **guide to assessment** for prek-8 teachers was implemented that summarizes Saskatoon Public Schools’ assessment practice and is in alignment with Ministry guidelines and the comprehensive literacy plan.
- A **data dashboard** housing all grades 1-8 English ORF data was created in partnership with the IS department to allow for data management. All teachers, leaders and central office have access to the requisite literacy data to guide instruction, planning and resource allocation.
- Continued to support the implementation of **Edsby** with a focus on enhanced use of features like groups, class communication, gradebooks and learning story.
- Continued to provide professional learning supports to strengthen assessment practices with respect to bias in assessment, quality evidence of learning and triangulation of evidence.

Data:

In 2022-2023 new oral reading fluency (ORF) assessments from Acadience were implemented across the division. Acadience reading benchmarks are empirically derived, criterion-referenced target scores that represent adequate reading skill for a particular grade and time of year and are aligned with the Saskatchewan curriculum. Acadience provides an overall reading composite score (RCS) which describes a students’ early literacy skills and or reading proficiency. Additionally, the division participated in the Acadience IDAPEL French Immersion reading assessment pilot. In 2022-2023, the new ORF assessments were administered to English students in grades 1-6 three times and twice yearly to students in grades 7 and 8. As identified in the 2022-2023 strategic measurement plan, the English grade 1-3 reading results below will provide a baseline measure upon which to measure future growth.

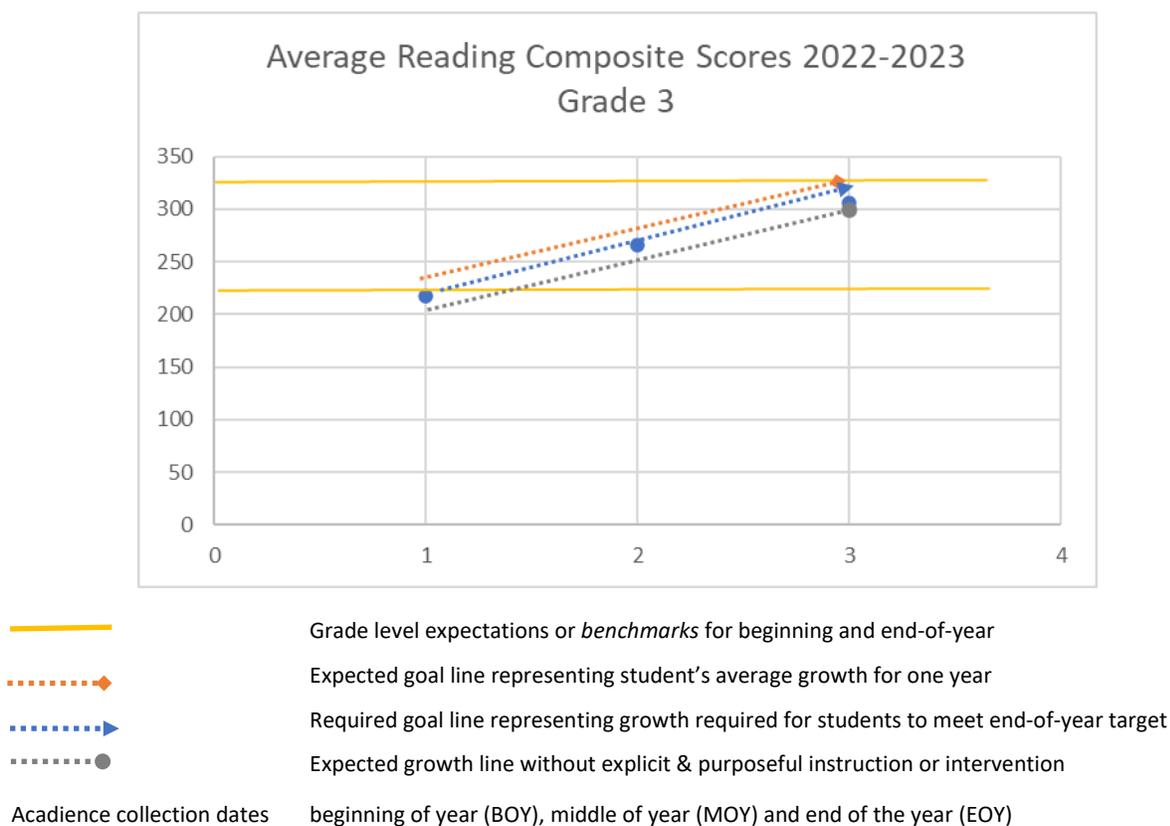
Percentage of Students at or Above Grade Level (AAGL) in Reading June 2023			
	Grade 1	Grade 2	Grade 3
%AAGL	40%	45%	49%

In September 2023, the ministry excluded Saskatoon Public Schools reading data from the provincial reading rate and noted that the results were not included because equating methodologies (F&P and Acadience) required “further exploration”. From 2013-2022 Saskatoon Public Schools utilized the Fountas and Pinnell Benchmark Assessment System (F&P BAS) to report grades 1-3 reading results.

Caution should be applied when interpreting reading results from year to year. It is a false equivalence to compare F&P BAS and Acadience ORF reading results as the two measures are quite dissimilar.

Average Improvement from Beginning of Year, Mid-Year and End of Year

The following graph is a representative sample of students’ average reading composite scores for Grade 3 (English) for the beginning of year (BOY), middle of year (MOY) and end of the year (EOY). The graph represents the grade level benchmarks and rates of improvement or progress.

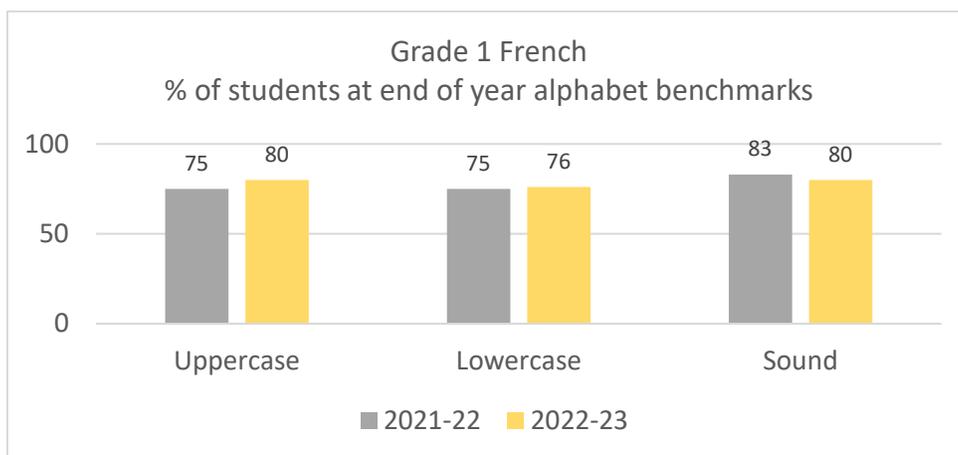
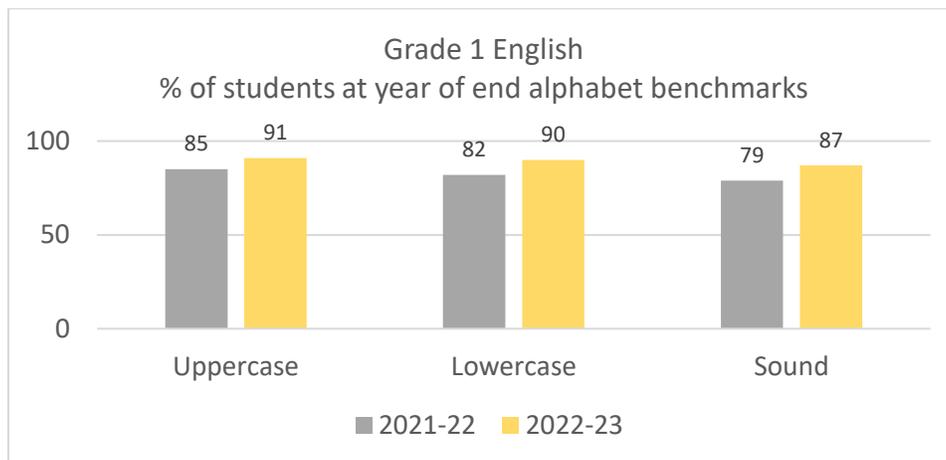


In 2022-2023, the average reading composite scores (RCS) indicate that grades 1-6 students improved their reading achievement from beginning of the year to end of year. Using the oral reading fluency measures, the average expected growth in reading for students in grades 1, 5 and 6 was equivalent to greater than one academic school year. The average expected growth in reading for students in grades 2, 3 and 4 was equivalent to one year.

Early Learning Indicators – Grade 1 Alphabet Data

An important emphasis in the Comprehensive Literacy Plan has been the focus on early reading indicators such as alphabet sound and letter recognition. Alphabetic knowledge is an important building block to future reading proficiency. Promising results from English and French Grade 1 alphabet letter

and sound recognition data affirm our professional learning and instructional supports. Grade 1 English alphabet data has grown steadily from 2020-2021. Likewise, French classrooms have seen steady increase year on year with a slight plateau in sounds from year to year.

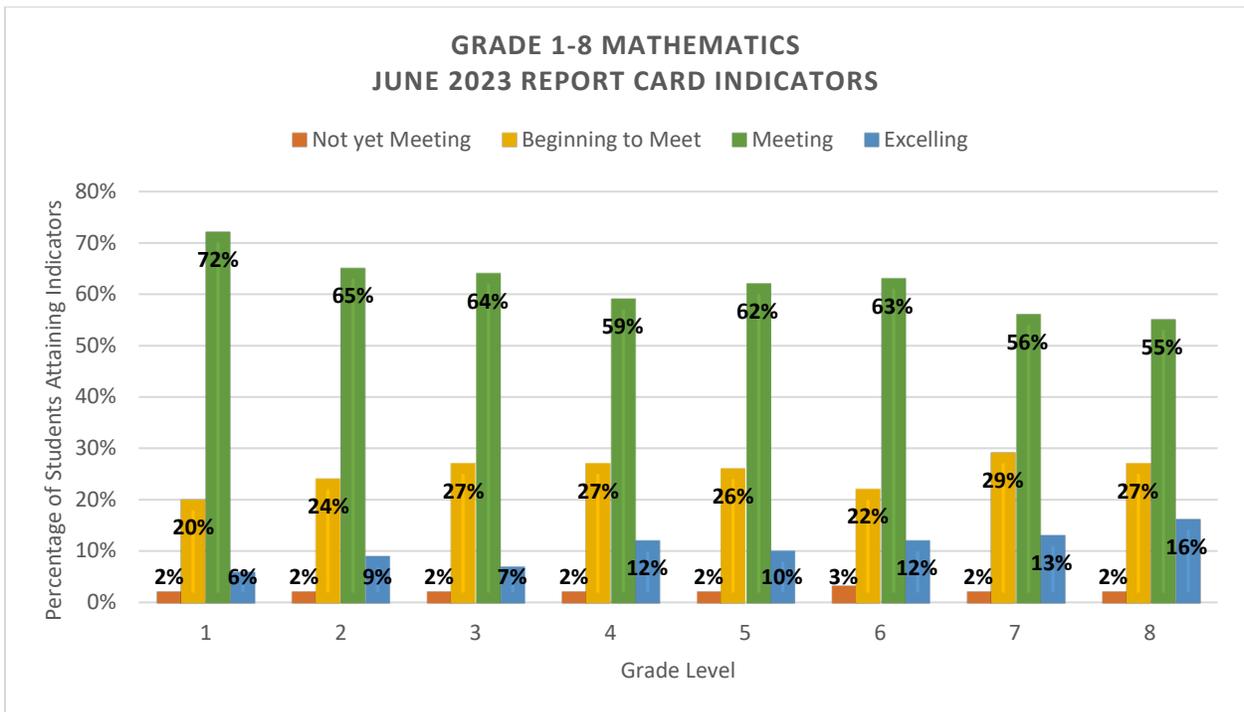
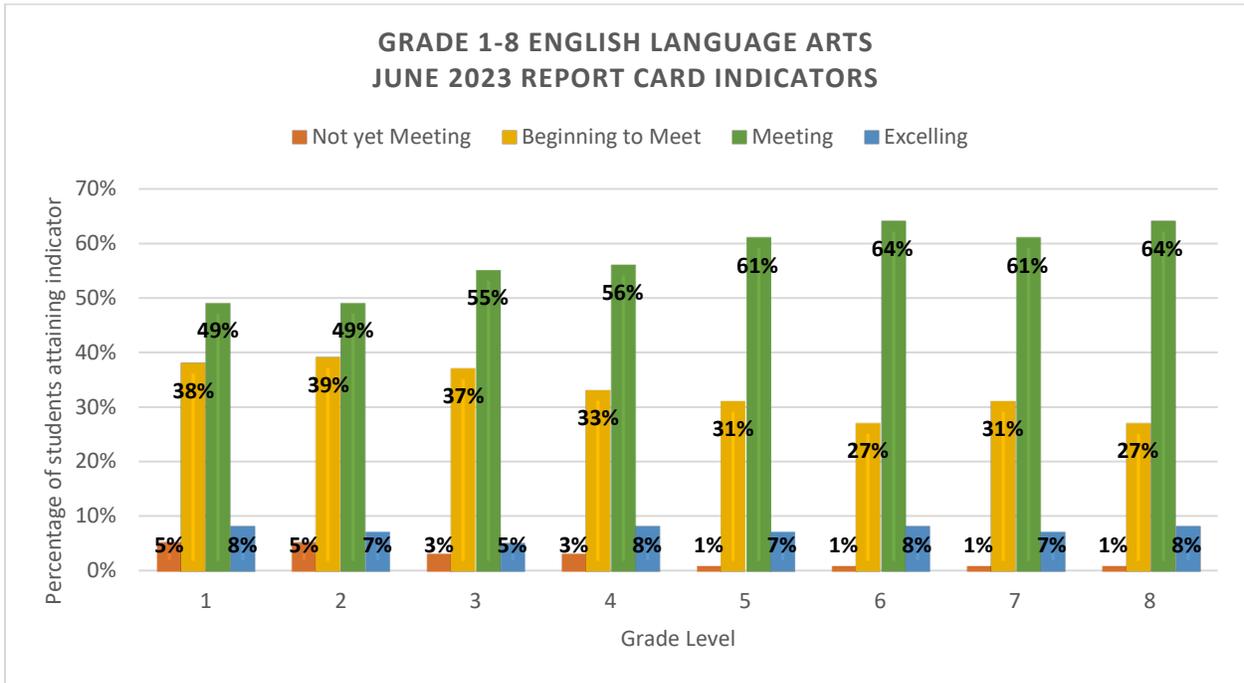


Progress Report Achievement

Results In elementary progress reports, teachers use evidence (conversations, observations, and products of learning) to gauge student performance relative to curricular outcomes and assign an indicator: not yet meeting, beginning to meet, meeting or excelling. The following rubric describes the evidence of learning a student may display across scale:

Not yet meeting 'N'	Beginning to meet 'B'	Meeting 'M'	Excelling 'E'
Indicates a minimal understanding of grade level outcomes, even with support. Students at this level demonstrate very limited skills and/or knowledge identified in curricular outcomes.	Indicates a partial understanding of grade level outcomes. Students at this level demonstrate inconsistent skills and/or knowledge identified in curricular outcomes.	Indicates a well-developed understanding of grade level outcomes. Students at this level are competent in their skills and knowledge identified in curricular outcomes.	Indicates an insightful understanding of grade level outcomes. Students at this level apply and transfer skills and knowledge to new situations.

The data below summarizes the indicators for all grades 1-8 English language arts (ELA) and mathematics for June 2023.



A comparison to 2021-2022 was not possible as those data sets were not available.

Future Initiatives:

As is evident by the 2022-2023 student achievement data, there are promising trends to indicate that the evidence-based instruction and assessment plan of the Comprehensive Literacy Plan are having a positive impact on learner outcomes but that more focus on accelerated learner outcomes will need to be a priority to offset the impact of the pandemic. Continued efforts to support the comprehensive literacy plan are required and the plan will continue to strengthen effective evidence-based instruction and interventions and to ensure efficacious assessments guide instructional decision-making.

Key future initiatives include:

- Continued focus on strengthening literacy instructional and assessment practice in oral language, reading and writing through purposeful professional learning for teachers and leaders on effective literacy blocks.
- Continued implementation of grade 1 alphabet letter and sound benchmarks.
- Ensuring the fidelity of the ORF and diagnostic literacy assessments through the implementation of literacy assessment flow charts and administration guidelines.
- Continue to strengthen the capacity of teachers and leaders to interpret and analyze Acadience, IDAPEL and diagnostic assessments to inform instruction.
- Expansion of the digital Data Dashboard to collect alphabet and diagnostic assessment data for use at the class, school and division level for instructional planning.
- Strengthening the instructional programming of the Page Turners tutor program to align to the identified evidence-based literacy practices within the comprehensive literacy plan.
- Enhanced use of Edsby to provide clear communication and quality evidence of learning including consistent use of school and class stream, learning story, gradebooks and student involvement.

Risk Assessment:

It is critical that current and future plans focus on addressing learning loss and accelerating learning outcomes with evidence-based approaches. Literacy has a profound impact on students' future success. The correlation between early literacy skills and graduation have been well documented in the literature, and so it is critical that future plans focus on improving grades 1-3 reading results.

Summary Comments:

In 2022-2023 Saskatoon Public Schools made significant strides in ensuring capacity for evidence-based literacy instruction, assessment and intervention. The division is well positioned in research, practice, and programming to strategically move forward in addressing current literacy achievement.



MEETING DATE: OCTOBER 10, 2023

TOPIC: STRATEGIC PLAN ACCOUNTABILITY REPORT:
STUDENT LEARNING RESULTS GRADES 9-12

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' five-year strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Attached is the accountability report for student learning results grades 9-12 which will be presented by Superintendent Paul Janzen.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Charlene Scrimshaw, Deputy Director of Education Paul Janzen, Superintendent of Education	October 3, 2023	Accountability Report

RECOMMENDATION

Proposed Board Motion:

That the board approve the Strategic Plan Accountability Report: Student Learning Results Grades 9-12, to be included as part of the director of education's 2023-2024 evaluation.

At Saskatoon Public Schools every student is **Known • Valued • Believed In**

We will create learning experiences that inspire all students to reach their potential.



Accountability Topic: STUDENT LEARNING RESULTS GRADES 9-12

Date of Board Meeting: October 10, 2023

Strategic Priorities:

<input checked="" type="checkbox"/> Academic Excellence	<input type="checkbox"/> Well-being
<input type="checkbox"/> Character	<input type="checkbox"/> Financial Stewardship
<input type="checkbox"/> Engagement	<input type="checkbox"/> Internal Business Processes

Commitments:

- Relationships (honouring diversity, welcoming and joyful spaces, and community partnerships)
- Equity (anti-racist/anti-oppressive practice, representative workforce, high expectations)
- Accountability (evidence-based practice, focus on Indigenous student success, ensure safe, caring, and accepting learning environments)

Key Measures:

The key measures for collegiates are:

- credit attainment (students can attain 10 credits per year starting in Grade 10), and
- graduation rates (students need 24 credits to graduate).

Targets:

- 2% increase in Grade 9 students achieving 8+ credits the following year.
- 2% increase in Grade 10-12 students attaining 8+ credits.
- 2% increase in three and five year graduation rates.

Please note that these targets are listed in the Strategic Measurement Plan for June 2023.

Key Initiatives Employed:

Reconnecting and reengaging with students, parent/caregivers, and school communities

Continued emphasis was placed on making schools a welcoming and vibrant gathering place for students, parents/caregivers, and school communities. Parents and caregivers were welcomed back to

schools for parent-teacher interviews, meet-the-teacher nights, and the many extra-curricular events hosted by the collegiates. Communication about student progress improved as teachers increased their ability to incorporate Edsby updates on a regular basis.

A return to the familiar semester system:

After years of change to the structure of the school year to address health and safety concerns, last year saw a return to the semester system (5 classes a term with 2 terms in the year). After a short period of adjustment, students and teachers reported that the pace of learning was more manageable and that concepts could be explored more fully.

Collegiates utilizing the more intensive quarter and quint structures continued to refine their research-based assessment techniques.

A focus on equity through classroom assessment was introduced:

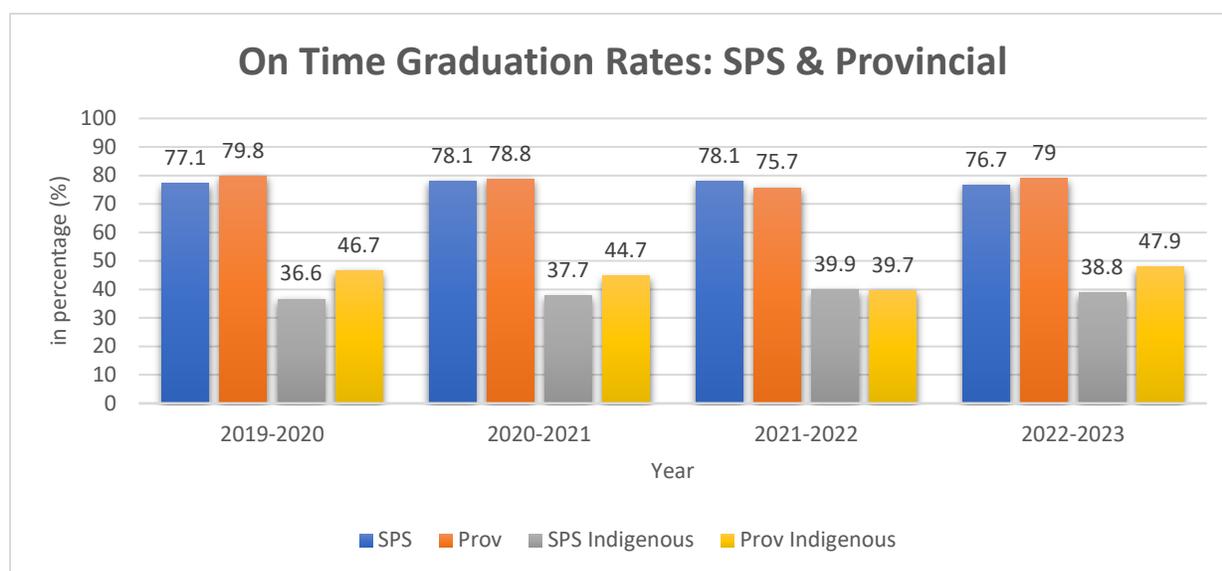
School-based administration and learning coordinators were supported to introduce and initiate professional learning in three areas:

- Develop a personal imperative for engaging in equity work including a focus on Indigenous student success.
- Identify and examine assessment practices that create or mitigate barriers to student success.
- Adjust assessment practice to reduce or remove barriers to student success.

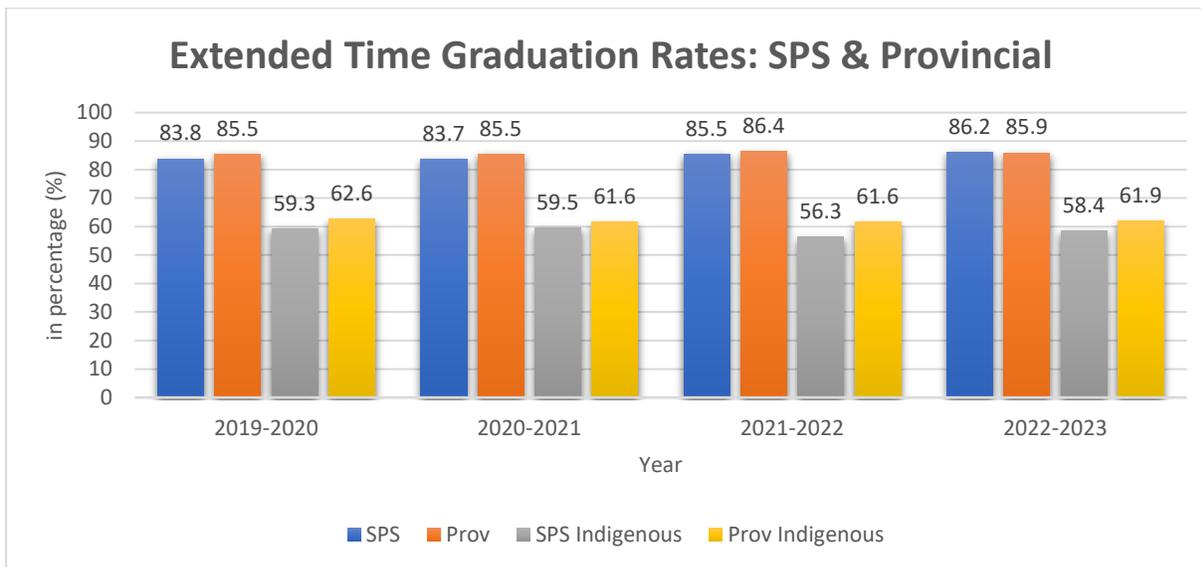
Learning opportunities for school leadership included anti-racism awareness training.

Data:

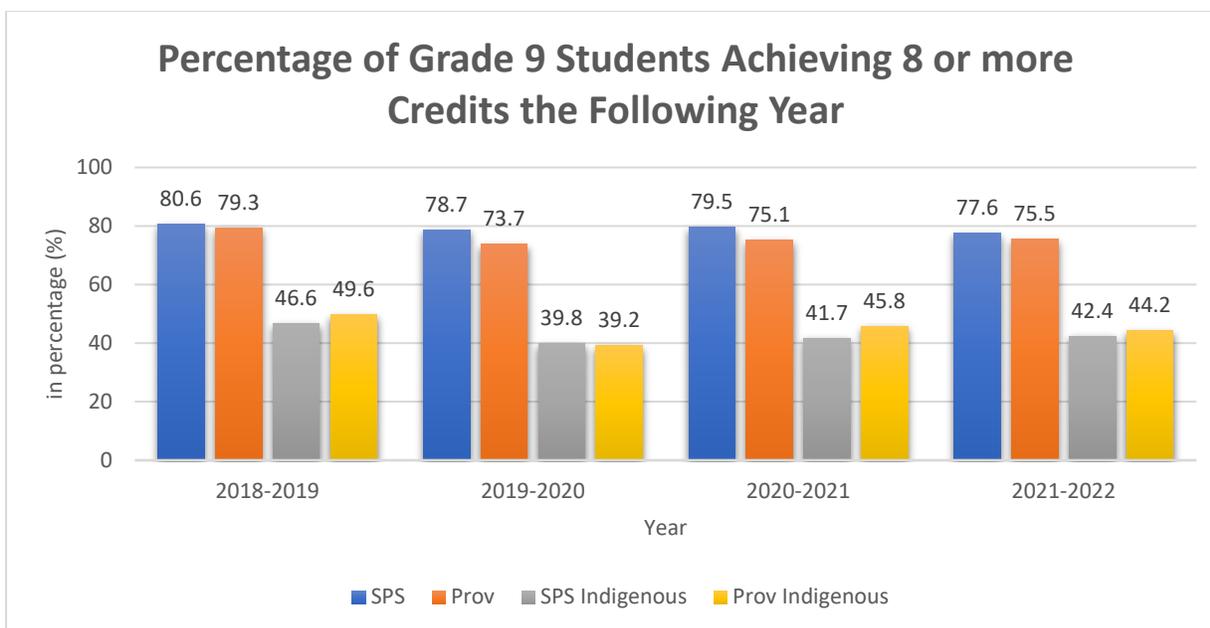
The Ministry of Education provides Saskatoon Public Schools with data related to credit attainment and graduation rates from the previous year. Four years of data are provided. Within these four years, four different collegiate schedules were utilized (semesters then remote 2019-2020; quints & quints every other day; 2020-2021; quarters 2021-2022; semesters 2022-2023).



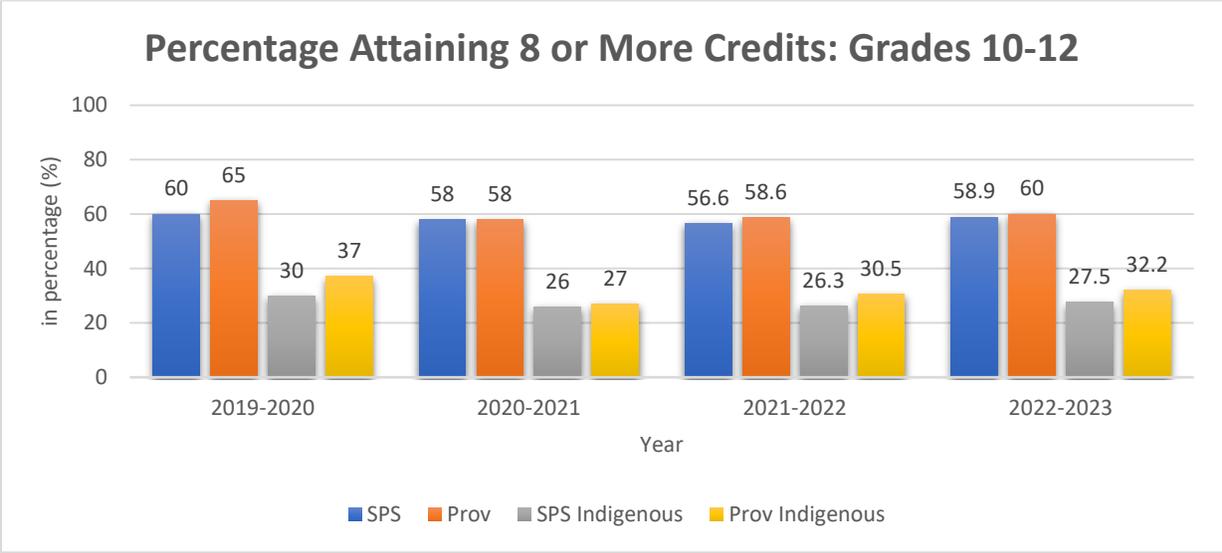
A student who attempts their first two Grade 10 credits at a school will become part of that school’s grade cohort and counted toward that school’s graduation rate, even if they attend a different school for the remainder of their high school experience. Last year, the on-time graduation rate for all students decreased slightly from 78.1% to 76.7%. The Indigenous graduation rates also saw a slight decrease going from 39.9% to 38.8. The provincial rate for all students increased by 3.3% while the Indigenous rate saw an increase of 8.2%.



The 5-year or “extended time” graduation rate for Saskatoon Public Schools last year was 86.2%, an increase of 0.7% from the previous year. The Indigenous “extended time” graduation rate increased by 2.1%, moving from 56.3% to 58.4%. The provincial rates remained relatively the same only dropping 0.5% for all students while increasing by 0.3% for Indigenous students.



This graph represents the 2021-2022 cohort of Grade 9 students and indicates the percentage of those that earned eight or more credits in their Grade 10 year (2022-2023). This is an important data point as achieving eight or more credits in Grade 10 is important for steady progress towards graduating within three years. The data indicates that there was a decrease last year of 1.9% for all students while the province increased by 0.4%. For Indigenous students in Saskatoon Public Schools, there was an increase of 0.7% while provincially there was a decrease of 1.6%.



Students can earn 10 credits in a school year. Typically Grade 11 and 12 students have the option to take less than a full complement of courses which may impact the data represented in the above graph. For example, if a student earns 10 credits in their first two years, they only need four more credits to graduate and therefore may not take a full complement of courses in their final year. Last year, the percentage of grades 10-12 students who attained eight or more credits increased by 2.3% for all students while Indigenous students increased by 1.2%. The provincial rates also saw increases of 1.4% for all students and 1.7% for Indigenous students.

Future Initiatives:

Equity through assessment will continue to be the focus of school-based professional learning. Key to the success of the initiative is enhancing professional collaboration at the school level to directly impact classroom practice.

Learning coordinators will lead their colleagues in learning about equity through assessment:

With the support of learning coordinators, teachers will *develop an increasingly thoughtful approach to assessment in the collaborative pursuit of equity*. Learning coordinators will have opportunity to develop their leadership skills through opportunities that include anti-racism awareness training, a

working group investigating equitable assessment techniques, and a professional learning community studying school change.

Data driven focus for continuous improvement for equity:

With equity in mind, schools will use data to understand the school experiences of students who are targets of racism and oppression. School administrators will engage learning coordinators and the general staff in reviewing school and division data to identify and highlight areas of growth and opportunities to equitably support all students. This will include amplifying student voice to provide context and insight into the quantitative data available.

Risk Assessment:

Stagnant or decreased credit attainment and graduation rates for students will mean students taking longer to graduate and therefore be unable to join the workforce or post-secondary opportunities with their cohort. Creating welcoming and inviting spaces for learning impacts student engagement and well-being. Providing equitable opportunities for students as it relates to assessment will affect student achievement and credit attainment which directly impacts graduation rates. It is essential that the school division continues to provide equitable learning opportunities and experiences for all students as they strive to reach their potential.

Summary Comments:

Although there were improvements in five of the eight metrics outlined in this report, the target of a 2% increase was only met in the areas of Indigenous extended time graduation rates and all students attaining eight or more credits. The increases in three out of the four aspects concerning credit attainment are promising indicators for future increases in graduation rates. After analyzing trend data spanning multiple years in these specific areas of emphasis, we will reassess our targets and remain dedicated to delivering high quality, research-based learning opportunities to ensure the success and well-being of all students within Saskatoon Public Schools.



MEETING DATE: OCTOBER 10, 2023

TOPIC: BOARD GOVERNANCE - BOARD POLICIES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

Board Policy 9 – Policy Making states the board is responsible for the development of policies in keeping with the requirements of government legislation and the values of the electorate. It also states the final draft of the policy or amendments shall be presented to the board for its consideration and approval.

The Board Governance Committee met on September 26, 2023, and is recommending approval of housekeeping changes to the board policies listed below pending minor final edits.

CURRENT STATUS

Housekeeping changes have been made to the following policies:

- Policy 2: Role of the Board Member
- Policy 19: School Year
- Policy 21: Student Awards

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	October 3, 2023	Policies (3)

RECOMMENDATION

Proposed Board Motion:

That the board approve the housekeeping changes to Policy 2: Role of the Board Member, Policy 19: School Year and Policy 21: Student Awards.

POLICY 2 – ROLE OF THE BOARD MEMBER

The role of the trustee is to contribute to the board as it carries out its mandate to achieve its mission and goals. The board believes that its ability to fulfill its obligations is enhanced when leadership and guidance are forthcoming from within its membership.

The board is a corporation. The decisions of the board in a properly constituted meeting are those of the corporation. A trustee who is given corporate authority to act on behalf of the board may carry out duties individually but only as an agent of the board. In such cases, the actions of the trustee are those of the board, which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the division.

Specific Responsibilities of Individual Trustees

The trustee will:

1. Become familiar with division policies and procedures, meeting agendas, and reports in order to participate in board business.
2. Refer governance queries, issues and problems not covered by board policy to the board for corporate discussion and decision.
3. Become familiar with, and adhere to, the Board Member Code of Ethics.
4. Attend jurisdiction or school events when possible.
5. Refer administrative matters to the director of education. The trustee, upon being contacted by a parent or community member about school operations, is encouraged to refer the parent or community member back to the school and is encouraged to inform the director of this action.
6. Participate in, and contribute to, the decisions of the board in order to provide the best solutions possible for the education of students within the division.
7. Support the decisions of the board and refrain from making any statements that may give the impression that such a statement reflects the corporate opinion of the board when it does not.
8. When delegated responsibility, will exercise such authority within the defined limits in a responsible and effective way.
9. Participate in board/trustee development sessions so that the quality of leadership and service in the division can be enhanced.
10. Share the materials and ideas gained from a trustee development activity with fellow trustees at the next available opportunity.

11. Stay current with respect to provincial, national, and international educational issues and trends.
12. Strive to develop a positive learning and working culture both within the board and the division.

Board-Community Relations Reports

Trustees file with the Chief Financial Officer, an annual report on events or activities in which they are involved by virtue of their status as board members.

1. Events include but are not limited to school visits, graduations, dinners, school community council meetings, special school functions and other, board related activities.
2. Activities include but are not limited to meetings and communication with educational stakeholders, the media and other entities.

Legal Reference:

Date Last Revised: October 10, 2023

POLICY 19 – SCHOOL YEAR

The director of education shall establish a calendar for each school year in accordance with legislation. The learning needs of students shall be considered as the priority in any calendar design.

1. The calendar for the school division will be created through the development of a committee that includes the following membership:
 - 1.1. Deputy director – committee chair
 - 1.2. Staff development (1)
 - 1.3. Elementary principal (1)
 - 1.4. Secondary principal (1)
 - 1.5. Elementary vice principal (1)
 - 1.6. Secondary vice principal (1)
 - 1.7. Elementary teacher (1)
 - 1.8. Secondary teacher (1)
 - 1.9. SCC members (2)
 - 1.10. Trustees (2)
 - 1.11. Human Resources (1)
 - 1.12. Facilities (1)
 - 1.13. CUPE President
 - 1.14. Saskatoon Teachers Association President

Additional committee members may be added by the committee chair.

2. The calendar will be developed using the following factors:
 - 2.1 Administration will collaborate with the other major school divisions within and adjacent to our boundaries to align where possible, the two calendars with respect to school opening and major holiday breaks.
 - 2.2 The Christmas break will commence not later than December 23 and not end earlier than January 2. Every effort will be made to closely align this break with the other major school division within our boundaries.

Legal Reference: *The Education Act*, Section 163
The School Division Administration Regulations. Sections 23, 24, 25, 26, 27, 28, 29
Date Last Revised: October 10, 2023

POLICY 21 – STUDENT AWARDS

The board encourages schools and communities to recognize student achievement by presentation of awards. In support of this policy, the board will provide awards to deserving students for the following:

1. General Proficiency Awards

The board will provide cash awards to the students in each school with the highest average in Grades 9, 10, 11, and 12.

2. Saskatoon Board of Education Award of Excellence

- i) The board will provide a cash award to be presented annually to the most outstanding graduate from Saskatoon Public collegiates based on academic excellence, personal qualities and leadership and participation.
- ii) The board will provide a cash award to all other Award of Excellence nominees.

3. Saskatoon Board of Education First Nations, Inuit and Métis Student Scholarship

The board will provide annual scholarships for four Indigenous students who graduate from our collegiates. The scholarships will be named the Academic Achievement award, the John Dewar Spirit and Resiliency Award, the First Nation Cultural Youth Award, and the Métis Cultural Youth Award. These scholarships shall be presented at the annual Saskatoon Indian and Métis Friendship Centre Graduation ceremonies by a Saskatoon Board of Education trustee or delegate.

4. Saskatoon Board of Education Perseverance Award

The Board of Education will provide an annual award to each high school for students who have shown perseverance in overcoming significant obstacles to completing their high school education. Recognition of the student's achievement will take place at the school in a format deemed most appropriate for that context. The local trustee should be invited to attend.

Please refer to Administrative Procedure 321: Student Awards for cash amounts and criteria for each award.

Legal Reference: *The Education Act, 1995, Section 87(1)(q)*
Reference: Administrative Procedure 321 – Student Awards
Date Last Revised: October 10, 2023