

POLICY 19 - SCHOOL YEAR

The director of education shall establish a calendar for each school year in accordance with legislation. The learning needs of students shall be considered as the priority in any calendar design.

1. The calendar for the school division will be created through the development of a committee that includes the following membership:

- 1.1 Deputy director – committee chair
- 1.2 Staff development (1)
- 1.3 Elementary principal (1)
- 1.4 Secondary principal (1)
- 1.5 Elementary vice principal (1)
- 1.6 Secondary vice principal (1)
- 1.7 Elementary teacher (1)
- 1.8 Secondary teacher (1)
- 1.9 SCC members (2)
- 1.10 Trustees (2)
- 1.11 Human Resources (1)
- 1.12 Facilities (1)
- 1.13 CUPE President
- 1.14 Saskatoon Teachers Association President

Additional committee members may be added by the committee chair.

2. The calendar will be developed using the following factors:
 - 2.1 Administration will collaborate with the other major school divisions within and adjacent to our boundaries to align where possible, the two calendars with respect to school opening and major holiday breaks.
 - 2.2 The Christmas break will commence not later than December 23 and not end earlier than January 2. Every effort will be made to closely align this break with the other major school division within our boundaries.

Legal Reference: *The Education Act*, Section 163
The School Division Administration Regulations. Sections 23, 24, 25,26, 27, 28, 29
Date Last Revised: October 10, 2023