



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

**TUESDAY, SEPTEMBER 19, 2023
310 – 21st Street East - 6:30 p.m.**

Please Note: All public Board meetings are audio recorded

AGENDA

- 1. Roll Call**
- 2. Acknowledgement**
- 3. Agenda**
 - 3.1. Adoption of Agenda**

Proposed Board Motion: Move approval of the agenda.

- 3.2. Declaration of Conflict of Interest**

- 4. Celebrating Excellence:**

- 4.1. Summer School**

- 5. Consent Items**

The Chair will ask for a motion to receive the items, and to approve all recommendations contained therein. Prior to approving the motion, any trustee may request that a consent item be removed.

Proposed Board Motion: That the board approve the consent items as presented.

- 5.1. Approval of Minutes – June 20, August 29 and September 12, 2023**

Proposed Board Motion (if removed from consent items): That the board approve the minutes of the committee of the whole and regular board meetings held June 20, 2023, the committee of the whole board meeting held August 29, 2023 and the special committee of the whole and special board meeting held September 12, 2023.

- 5.2. Correspondence**

Proposed Board Motion (if removed from consent items): That the board receive the correspondence as listed.

6. Reports from Administrative Staff

6.1. School Opening Update

Proposed Board Motion: That the board receive the School Opening Update for information.

7. Delegation

8. Business Arising from the Minutes

9. Unfinished Business

9.1. Items Arising from the Committee of the Whole

10. Reports of Committees and Trustees

11. New Business

11.1. Saskatchewan School Boards Association – Submission of Bylaw Amendments and Resolutions for the 2023 Annual General Meeting

11.2. Saskatchewan School Boards Association - Submission of Resolution for the 2023 Annual General Meeting

Proposed Board Motion: That the board submit the following resolution for the 2023 Saskatchewan School Boards Association Annual General Meeting: “ That the Saskatchewan School Boards Association advocate to the Government of Saskatchewan to fund universal full-day kindergarten throughout the province”.

11.3. Saskatchewan School Boards Association – Position Statements

12. Notices of Motion

13. Questions by Trustees

14. Comments and Questions from the Public (must be related to a specific agenda item)

- Members of the public will have five minutes each to ask their question or make comments, for a total of 20 minutes per meeting.
- All comments or questions about specific agenda items must be submitted in writing by noon the day before the meeting being considered. If the Monday before the Tuesday board meeting is a statutory holiday, the request must be submitted by noon the Friday before the meeting.
- Information on the process for speaking at a board meeting can be found at [Board Meetings - Saskatoon Public Schools \(spsd.sk.ca\)](https://www.spsd.sk.ca/BoardMeetings).

15. Adjournment

Proposed Board Motion: That the board adjourn to the call of the Chair or the meeting of Tuesday, October 10, 2023.



MEETING DATE: SEPTEMBER 19, 2023

TOPIC: CELEBRATING EXCELLENCE: SUMMER SCHOOL

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Other: Celebrating Excellence	<input type="checkbox"/> Discussion

BACKGROUND

Academic excellence, character, engagement and well-being of students are at the heart of Saskatoon Public Schools' strategic plan. The plan highlights our vision of each student being known, valued and believed in. It emphasizes Saskatoon Public Schools' commitment to creating learning experiences that inspire all students to reach their potential and the importance of relationships, equity and accountability.

CURRENT STATUS

Saskatoon Public Schools offers summer school every year to both current students in grades 9 to 12 and those from other school divisions from across the city and province. In 2022, there was a decrease in enrolment in summer school. A new approach of engaging students earlier in the school year and increased marketing techniques resulted in record numbers in 2023.

Year	Number of Students
2023	285
2022	126
2021	272

This year, 285 students and 23 teachers came together at Nutana Collegiate from July 4 to 31 to study courses in core subject areas. Two Building Intercultural Resilience Mentorship (BIRM) classes were also offered. BIRM is a University of Saskatchewan program that connects Indigenous high school students with university students to build relationships through shared experiences, interests and goals. In addition to classes at Nutana, a welding class at Mount Royal Collegiate was also offered in partnership with the Saskatoon Fire Department (SFD) to adapt a c-can for firefighter training. Students were able to spend time with SFD staff learning about fire behaviours and how this project will better prepare firefighters for real-world scenarios.

Karen Peterson, Summer School supervisor and current principal of Evan Hardy Collegiate and Leigh Jerome a Grade 11 student who attended Summer School will share their summer school experiences.

Saskatoon Public Schools Foundation Camp Brain Power 2023

- The focus of the camp was on literacy, physical literacy/movement, engagement and well-being.
- The camps, coordinated by Jennifer Buettner took place from August 14-18 at 18 schools. 473 students participated.
- Busing was provided for students from Sutherland, wâhkôhtowin, King George, Pleasant Hill to attend camp.

PREPARED BY	DATE	ATTACHMENTS
Brent Hills, Deputy Director of Education Colleen Norris, Superintendent of Education	September 12, 2023	None



MEETING DATE: SEPTEMBER 19, 2023

TOPIC: APPROVAL OF MINUTES

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: Approval of Minutes	<input type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Attached are the minutes from committee of the whole and regular board meetings held June 20, 2023, the committee of the whole board meeting held August 29, 2023 and the special committee of the whole and special board meeting held September 12, 2023.

PREPARED BY	DATE	ATTACHMENTS
Daniel Burke, Chief Financial Officer	September 13, 2023	Minutes

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board approve the minutes of the committee of the whole and regular board meetings held June 20, 2023, the committee of the whole board meeting held August 29, 2023 and the special committee of the whole and special board meeting held September 12, 2023.

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, June 20, 2023 at 2:00 p.m.

June 20, 2023

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Following discussions in Committee of the Whole, Trustee Zwarych moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:44 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday, June 20, 2023 at 6:30 p.m.

June 20, 2023

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Charmaine Bellamy, Vernon Linklater, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

Agenda: Trustee Arneson moved approval of the agenda.

Agenda

CARRIED (9)

There were no conflicts of interest declared by any board members.

Celebrating Excellence – World Water Day:

Trish Reeve, superintendent of education, introduced Traditional Knowledge Keeper, Judy Greyeyes, Vice Principal Dana Babey, and Division Water Carrier/Principal Tiffany Smith. The group highlighted the initiative at Caroline Robins School to become a voice for water and learn the responsibilities to water and responsibilities to the land.

Celebrating Excellence - Saskatoon World Water Day

Consent Items: Trustee Pidwerbeski moved that the following consent agenda items be approved as presented.

Consent Items

CARRIED (9)

Approval of Minutes - June 6, 2023 Trustee Pidwerbeski moved that the board approve the minutes of the committee of the whole and regular board meetings held June 6, 2023.

Approval of Minutes

CARRIED (9)

Reports from Administrative Staff:

Financial Results – Quarter 3 (March 1, 2023 to May 31, 2023): Trustee Stranden moved that the board receive the financial results for the period March 1, 2023 to May 31, 2023 for information.

Financial Results - Quarter 3 (March 1, 2023 to May 31, 2023)

CARRIED (9)

Facilities Update: Trustee Tait moved that the board receive the Facilities Update for information.

Facilities Update

CARRIED (9)

UNAPPROVED

Unfinished Business:

Strategic Plan Accountability Report: Equity: Trustee Banks moved that the board approve the Strategic Plan Accountability Report: Equity, to be included as part of the director of education's 2022-2023 evaluation.

Strategic Plan
Accountability
Report: Equity

CARRIED (9)

Request for Proposal T2223-003 – Wireless Canopy Upgrade: Trustee Zwarych moved that the board award the contract for the wireless canopy upgrade (RFP 2223-003) to Charter Telecom Inc. Contract term is five years starting July 1, 2023 and ending June 30, 2028 for a total cost over the five years of \$1,588,588.58.

Request for
Proposal
T2223-003-
Wireless Canopy
Upgrade

CARRIED (9)

Request for Proposal T2223-0024 – Sports and Physical Education Equipment: Trustee Bellamy moved that the board approve the contract for the procurement of sports and physical education equipment for three years, starting August 1, 2023 and ending July 31, 2026 to Synergy Sports Group, based on its proposal dated April 21, 2023. Total cost of the services over the three years shall not exceed \$350,000.

Request for
Proposal
T2223-0024 -
Sports and
Physical Education
Equipment

CARRIED (9)

Request for Proposal T2223-0012 – Multi-Functional Print Devices: Trustee Linklater moved that the board award the contract for multi-function print devices RFP 2223-0012 to Konica Minolta Inc. Contract term is five years starting September 1, 2023 and ending August 31, 2028 for the total cost over the five years of \$1,916,191.52.

Request for
Proposal
T2223-0012 -
Multi-Functional
Print Devices

CARRIED (9)

Request for Tender T2223-0023 – Emergency and Minor Roof Repairs: Trustee Pidwerbeski moved that the board award the tender for emergency and minor roof repair services to Thorpe Industries Limited. Total anticipated cost of the services over the three years are expected to be below \$550,000.

Request for
Tender T2223-0023
- Emergency and
Minor Roof
Repairs

CARRIED (9)

Request for Tender for Centennial Collegiate Relocatables and Washroom: Trustee Arneson moved that the board award the tender for the Centennial Collegiate Relocatable and Washroom Project in the total amount of \$1,764,145 plus applicable taxes to KIM Constructors Ltd. for Alternate Price 1.

Request for
Tender for
the Centennial
Collegiate
Relocatables
and Washroom

CARRIED (9)

Audited Financial Statements for the Non-Teaching Employees Pension Plan: Trustee Stranden moved that the board approve the audited financial statements of the Pension Plan for the Non-teaching Employees of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan for the fiscal year ended December 31, 2022.

Audited
Financial
Statements for the
Non-Teaching
Employees
Pension Plan

CARRIED (9)

Board Subcommittee Minutes: Trustee Banks moved that the board approve the minutes of the Board Audit and Risk Committee meeting held March 21, 2023.

Board
Subcommittee
Minutes

CARRIED (9)

Reports of Committees and Trustees:

Board Chair Reflections – 2022-2023 School Year: Chair MacPherson reflected on the 2022-2023 school year and shared challenges and opportunities facing the board and the school division in 2023-2024.

Board Chair Reflections – 2022-2023 School Year

- Trustee Arneson reported on her upcoming attendance at Centennial Collegiate's graduation ceremony.
- Trustee Linklater reported on his attendance at the long service awards banquet held June 9 and his upcoming attendance at King George School's grade 8 farewell.
- Trustee Banks reported on her attendance at School Community Council meetings at wāhkōhtowin and James L. Alexander schools. She also attended band concerts at James L. Alexander and Lester B. Pearson schools.
- Trustee Stranden reported on her involvement at the hot dog lunch event at École Dundonald School. She also reported on her upcoming attendance at graduation ceremonies at Royal West and Mount Royal Collegiate.
- Board Chair MacPherson reported her attendance at Marion M. Graham Collegiate's colour day events. She also reported on her upcoming attendance at year end and graduation events in ward 5.

New Business

Approval of 2023-2024 Budget Report: Chair MacPherson moved that the board approve its annual operating and capital budget estimates for the fiscal year September 1, 2023 to August 31, 2024 as detailed in the 2023-2024 Budget Report subject to minor final edits.

Approval of 2023-2024 Budget Report

CARRIED (9)

Notice of Motion:

No Notices of Motion were brought forward.

Questions by Trustees:

No questions by trustees were brought forward.

Delegation:

No delegations.

Comments/Concerns/Questions from the Public:

Laverne Isaac, referring to Celebrating Excellence: World Water Day, raised his concern with the use of fluoride in water.

Katie Ormerod and Anne Marie (did not identify her last name), referring to the minutes of June 6, 2023, asked the minutes be amended to reflect the concerns they raised.

Anne Marie (did not identify her last name) asked that the June 6 minutes be amended to reflect the concern she brought forward.

Chair MacPherson ruled the speakers out of order.

UNAPPROVED

Adjournment:

Trustee Arneson moved that the board adjourn to the call of the chair or the board meeting of September 19, 2023.

CARRIED (9)

The meeting adjourned at 8:00 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, August 29, 2023 at 2:30 p.m.

August 29, 2023

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Charmaine Bellamy, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Following discussions in Committee of the Whole, Trustee Brannen moved that the Board rise and report.

CARRIED (10)

The meeting adjourned at 4:45 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A SPECIAL MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 12, 2023 at 11:45 a.m.

September 12, 2023

MEMBERS PRESENT:

Trustees Angela Arneson, Donna Banks, Kathleen Brannen, Vernon Linklater, Colleen MacPherson, Kim Stranden, Ross Tait, Suzanne Zwarych

Trustee Linklater joined the meeting at 12:00 p.m.

Following discussions in Committee of the Whole, Trustee Tait moved that the Board rise and report.

CARRIED (8)

The meeting adjourned at 12:09 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A SPECIAL MEETING: of the Board of Education of the Saskatchewan School Division No. 13 of Saskatchewan, held on Tuesday ,September 12, 2023 at 12:30 p.m.

September 12, 2023

MEMBERS PRESENT:

Trustees Colleen MacPherson (Chair), Angela Arneson, Donna Banks, Kathleen Brannen, Michael Pidwerbeski, Kim Stranden, Ross Tait, Suzanne Zwarych

Chair MacPherson, called the meeting to order, read the roll call into the minutes, acknowledged that the meeting was being held on Treaty Six territory and traditional territory of the Cree, Dene, Nakoda, Lakota, Dakota and Saulteaux nations, and the homeland of the Métis and Michif people.

New Business

Board Governance – Board Policy 6: Board Operations: Trustee Tait moved that the board approve the housekeeping changes to Policy 6: Board Operations, with additional changes to section 2.6 which reads: Attendees may be required to show government issued identification upon entrance.

Board Governance
Board Policy 6:
Board Operations

CARRIED (8)

Adjournment:

Trustee Arneson moved that the board adjourn to the call of the chair or the board meeting of September 19, 2023.

CARRIED (8)

The meeting adjourned at 12:33 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: SEPTEMBER 19, 2023

TOPIC: CORRESPONDENCE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input checked="" type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

The following correspondence is included in this file for the information of the board:

- a) Correspondence from Deputy Minister Clint Repski regarding Saskatoon Public Schools' estimated revenues and expenditures for the 2023-24 school division fiscal year.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education	September 13, 2023	Correspondence Document

RECOMMENDATION

Proposed Board Motion (if removed from consent items):

That the board receive the correspondence as listed.



Government
of
Saskatchewan

Ministry of Education
Deputy Minister
5th Floor, 2220 College Avenue
Regina, Canada S4P 4V9

August 31, 2023

Colleen MacPherson, Board Chair
Saskatoon School Division No. 13
macphersonc@spsd.sk.ca

Dear Colleen MacPherson:

Thank you for the submission of your school division's estimated revenues and expenditures for the 2023-24 school division fiscal year as required by section 51 of *The School Division Administration Regulations*.

Your 2023-24 estimated revenues and expenditures have been reviewed by the ministry. On behalf of the Minister of Education, I approve these revenues and expenditures, as submitted and enclosed, in accordance with section 280 of *The Education Act, 1995*.

Provincial operating grants are authorized to your Board of Education pursuant to sections 310 and 311 of *The Education Act, 1995* (the Act). Monthly authorization will occur provided eligibility criteria in subsection 312(3) of the Act are met; if any requirements are in breach, it can lead to the use of the Minister's powers as laid out in 315.1 of the Act. In addition to meeting eligibility criteria in the Act, payments for the period of April to August 2024 are subject to the Legislative Assembly of Saskatchewan having appropriated funds out of which the grants may be paid in the 2024-25 government fiscal year.

I would like to take this opportunity to thank your board and division staff for their time and effort in completing these documents. If you have any questions or concerns, please contact Leanne Forgie, Director of Financial Analysis and Reporting, Education Funding, at leanne.forgie2@gov.sk.ca or 306-787-6634.

Sincerely,

A handwritten signature in black ink that reads "Clint Repski".

Clint Repski

Attachment

cc: Shane Skjerven, Director of Education, Saskatoon School Division No. 13
Daniel Burke, Chief Financial Officer, Saskatoon School Division No. 13
Sameema Haque, Assistant Deputy Minister, Education
Leanne Forgie, Director, Financial Analysis and Reporting, Education Funding, Education

SCHOOL DIVISION: Saskatoon School Division No. 13
CASH BUDGET
For the period ending August 31, 2024

Chart of Accounts	Description	Budget 2023-24
REVENUES		
1-1-01-000-000	Property Taxes and Other Related	-
1-1-02-000-000	Grants	286,040,497
1-1-03-000-000	Tuition and Related Fees	2,489,418
1-1-04-000-000	School Generated Funds	4,155,000
1-1-07-000-000	Complementary Services	5,377,922
1-1-08-000-000	External Services	10,935,554
	Restructuring	-
1-1-05-000-000	Other Revenue	3,913,647
	Total Revenues	312,912,038
EXPENDITURES		
1-2-10-000-000	Governance	686,125
1-2-11-000-000	Administration	7,084,353
1-2-12-000-000	Instruction	235,500,101
1-2-13-000-000	Plant	50,343,088
1-2-14-000-000	Transportation	7,931,700
1-2-15-000-000	Tuition and Related Fees	807,145
1-2-16-000-000	School Generated Funds	4,267,392
1-2-21-000-000	Complementary Services	5,471,837
1-2-22-000-000	External Services	11,608,088
	Restructuring	-
1-2-17-000-000	Other Expenses	200,944
	Total Expenditures	323,900,773
	Excess (Deficit) for the year	(10,988,735)

ADDITIONAL INFORMATION REQUESTED FROM THE SCHOOL DIVISIONS:

		Budget 2023-24
Tangible Capital Assets (1):		
(-) Purchases	Schedule 1	12,737,500
(+) Proceeds from disposals	Schedule 1	-
Long Term Debt, including capital leases (2):		
(-) Repayments of the year	Schedule 2	1,846,587
(+) Debt issued during the year	Schedule 2	-
NON-CASH GAIN/EXPENSES (3):		
(+) Amortization expense	Schedule 1	17,980,000
(-) Gain on disposals of tangible capital assets	Schedule 1	-
(+) Employee Future Benefits expenses	Actuarial Report	642,100
OTHER CASH REQUIREMENTS:		
(-) Employee Future Benefits expected payments	Actuarial Report	334,100
NET EXCESS (DEFICIT) CASH OF THE YEAR		(7,284,822)
FINAL DEFICIT/EXCESS POSITION WILL BE COVERED BY/ALLOCATED TO:		
S.286 /Federal Capital Tuition Reserves		-
Unused PMR funding from previous years		-
Designated Assets		7,284,822
Unrestricted Surplus		-
Other		-
REVISED CASH POSITION		-



MEETING DATE: SEPTEMBER 19, 2023
TOPIC: SCHOOL OPENING UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

CURRENT STATUS

Saskatoon Public Schools is marking the beginning of yet another school year with enthusiasm. Division staff members were busy preparing for the return of students and families when classes resumed September 5. Some of the highlights include:

- The FLEX program has moved from City Park School to Estey School.
- Students living in the former Pleasant Hill School attendance area are attending other schools. Transportation is offered to King George School from the Pleasant Hill neighbourhood.
- The annual Saskatoon Teachers Association (STA) convention was held on August 29. The morning consisted of presentations, including a keynote address from Jody Wilson-Raybould. The afternoon sessions included several Saskatoon Public Schools' teachers leading presentations.
- At the STA convention, Kelly Lacey, vice principal at Colette Bourgonje School won the Saskatoon Teachers' Association Service Recognition Award. The Service Recognition Award acknowledges the long-term, effective and passionate service of a current or former STA member.
 - With 34 years of experience as a middle years' teacher and school-based leader, Kelly is known among her colleagues and peers as being an extraordinary educator and mentor, an educational trailblazer and a champion of student empowerment.
- Facilities staff worked diligently over the summer to prepare schools for the 2023-2024 school year. Some of the initiatives included:
 - Work on the City Centre School project, with the development of a preferred design concept that was submitted to ministry of education officials. An updated budget and work schedule will be important next steps.
 - Five new relocatable classrooms have been added to Sylvia Fedoruk School. Two new relocatable classrooms have been added to Colette Bourgonje School, with two more to be added very soon.
 - Three existing relocatable classrooms were moved from École Henry Kelsey – two to Dr. John G. Egnatoff School and one to North Park Wilson School.
 - Work is ongoing for the two new relocatable classrooms to be added to Centennial Collegiate, as well as the three to be added to Willowgrove School. It is expected that work at these schools will continue early into next year.

- The process of replacing lighting fixtures at several existing schools with LED (light emitting diode) systems continues. It is expected that work will continue in phases over the next few years, resulting in greatly improved lighting quality at the effected schools, while accruing significant cost savings due to reduced energy consumption.
- The Newcomer Student Centre, located at central office, has assessed more than 600 students since it opened this August for the new school year. There were 623 students assessed at this same time last year.
- Saskatoon Public Schools is offering 28 full-day kindergarten programs in 25 elementary schools as part of the Saskatoon Public Schools Foundation Early Learning Equal Start program.

PREPARED BY**DATE****ATTACHMENTS**

Shane Skjerven, Director of Education

September 8, 2023

None

RECOMMENDATION

Proposed Board Motion:*That the board receive the School Opening Update for information.*



MEETING DATE: SEPTEMBER 19, 2023

TOPIC: SASKATCHEWAN SCHOOL BOARDS ASSOCIATION – SUBMISSION OF BYLAW AMENDMENTS AND RESOLUTIONS FOR THE 2023 ANNUAL GENERAL MEETING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

The Fall General Assembly of the Saskatchewan School Boards Association (SSBA) will be held in Regina November 12-14, 2024.

CURRENT STATUS

Please find attached the memorandum regarding the submission of bylaw amendments and resolutions for the 2023 SSBA AGM.

Bylaw amendments are to be submitted to the Resolutions and Policy Development committee at least 45 days prior to the day on which the annual general meeting commences. This year’s deadline is 4:30 p.m. September 27, 2023.

Every bylaw amendment is to be submitted in writing and accompanied by a rationale explaining the background and reasons for the amendment.

Resolutions are to be submitted to the Resolutions and Policy Development committee at least 30 days prior to the commencement of the general meeting at which they will be voted on. This year’s deadline is 4:30 p.m. October 12, 2023.

Every resolution is to be submitted in writing and accompanied by a rationale explaining the background and reasons for the resolution.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	September 10, 2023	SSBA Memo

August 8, 2023

TO: Chairs, Boards of Education, Conseil scolaire fransaskois,
Directors of Education and Chief Financial Officers
cc. Resolutions and Policy Development Committee, Darren McKee, Executive
Tom Fortosky, Catholic Section
Norm Dray, Public Section

FROM: Resolutions and Policy Development Committee

RE: Submission of Bylaw Amendments and Resolutions for the 2023 AGM

The 2023 Fall General Assembly will be held in Regina at the Delta Hotels by Marriott on November 12-14, 2023. Bylaw Amendments and Resolutions are a key part of the Association's Annual General Meeting, which is part of the Fall General Assembly. The AGM is tentatively set for November 13, 2023. The purpose of this memorandum is to remind boards of the bylaw amendments and resolutions process and to communicate deadlines for submission to the Committee for presentation by the Committee at the Annual General Meeting.

The Executive, a board of education, the Conseil scolaire fransaskois or a group established in accordance with Bylaw No. are entitled to sponsor bylaw amendments and resolutions.

Bylaw Amendments:

1. Bylaw No. 11, Paragraph 4, states that bylaw amendments are to be submitted to the Resolutions and Policy Development Committee "at least 45 days prior to the day on which the annual general meeting commences".

This year the **deadline for submission of bylaw amendments** is 4:30 p.m., **September 27, 2023.**

Every bylaw amendment is to **be submitted in writing** by email (see below) and **accompanied by a rationale explaining the background and reasons** for the amendment containing sufficient detail so that members may form a reasonable judgment about it. An amendment to one provision of a bylaw may necessitate consequential changes to other parts of the bylaws, and those consequential amendments must also be included. If you have questions regarding bylaw amendments, please contact Krista Lenius at (306)569-0750 ext. 120 or klenius@saskschoolboards.ca.

2. The Committee will examine and edit proposed bylaw amendments.
3. The package of proposed bylaw amendments will be forwarded to boards and posted on the Association's website no later than October 24, 2023.

Resolutions:

1. Bylaw No. 10, Paragraph 4, states that resolutions are to be submitted to the Resolutions and Policy Development Committee “at least 30 days prior” to the commencement of the general meeting at which they will be voted on. This year the **deadline for submission of resolutions** is 4:30 p.m., **October 12, 2023**. Resolutions received by the deadline will be presented by the Committee at the AGM.

(Paragraph 5 of Bylaw No. 10 provides for submission of resolutions that “directly relate to a matter that has arisen after the deadline for submission” at least 5 days prior to the commencement of the general meeting.)

2. Every resolution is to **be in writing** and **accompanied by a rationale explaining the background and reasons for the resolution**.

A resolution from 2010 called for the Committee to ask sponsors to provide, where applicable, a simple estimate of the anticipated cost and staff resources that would be required to act on the resolution. The Resolutions and Policy Development Committee have developed an SSBA Resolutions Costing Rubric to assist Boards of Education to more effectively identify costs associated with proposed resolutions. Boards of Education are encouraged to review the rubric below to determine the activity and costs most closely associated with the resolution they are proposing. A copy of the SSBA Resolutions Costing Rubric is attached to this letter.

Boards of Education will need to identify the position statement that the proposed resolution relates to and how the resolution relates to the SSBA Strategic Plan or Provincial Education Plan.

3. The Committee will examine, edit, and, where considered necessary, combine similar resolutions.
4. The package of resolutions to be presented by the Committee at the AGM will be e-mailed to boards, posted on the Association website no later than October 24, 2023, and included in the Fall General Assembly registration package.
5. Resolutions provide directives for action to the Association by its members and direction for development of Association position statements. To increase the effectiveness of resolutions, the wording of a resolution should, whenever possible, describe what boards of education or the Association will do, rather than directing others, over whom the Association has no control, to act.
6. Resolutions received by the deadline will be presented at the AGM by the Committee. Any board that wishes to present a resolution after the deadline for submission will have to obtain the consent of the delegates at the annual general meeting after all reported resolutions have been disposed of. (Bylaw No. 10, paragraph 6).

**Bylaw amendments and resolutions must be submitted by email to Krista Lenius,
Administrative Paralegal: klenius@saskschoolboards.ca. You will receive an email
confirmation that your submission has been received.**

SSBA Proposed Bylaw Amendments/Resolutions Costing Rubric

Purpose: To assist Boards of Education to more effectively identify costs associated with proposed bylaw amendments or resolutions. Boards of Education are encouraged to review the rubric below to determine the activity and costs most closely associated with the bylaw amendment or resolution they are proposing.

	Low Cost <\$1,000	Medium Cost \$1,000-\$10,000	High Cost >\$10,000
Advocacy	<ul style="list-style-type: none"> Minimal advocacy, potentially a letter to a government official or Ministry. 1-2 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). 	<ul style="list-style-type: none"> Moderate advocacy which may include letters to government officials or Ministries, and follow up. 2-4 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). 	<ul style="list-style-type: none"> Ongoing advocacy throughout the year. > 5 meetings of the President, Vice-President, other Executive/board members, and/or senior SSBA staff involved in the action(s). A working advisory group may need to be created.
Services	<ul style="list-style-type: none"> The proposed action will require minimal utilization of existing SSBA services/resources. 	<ul style="list-style-type: none"> The proposed action will significantly draw upon SSBA services/resources. 	<ul style="list-style-type: none"> The proposed action includes elements that require existing SSBA services/resources, and/or requires services and/or resources beyond those provided by the SSBA.
Unanticipated Costs	<ul style="list-style-type: none"> There is minimal likelihood of the action resulting in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the proposed bylaw amendment or resolution are generally known. 	<ul style="list-style-type: none"> There is a moderate likelihood that the action may result in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the proposed bylaw amendment or resolution are relatively anticipated or assumed. 	<ul style="list-style-type: none"> There is a high likelihood that the action may result in unanticipated costs for Boards of Education and/or the SSBA as the cost factors of the proposed bylaw amendment or resolution are primarily unknown.



MEETING DATE: SEPTEMBER 19, 2023

TOPIC: SASKATCHEWAN SCHOOL BOARDS ASSOCIATION – SUBMISSION OF RESOLUTION FOR THE 2023 ANNUAL GENERAL MEETING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input type="checkbox"/> Information

BACKGROUND

The proposed resolution for the annual meeting of the Saskatchewan School Boards Association (SSBA) was discussed at the Board Governance meeting of August 29, 2023. It addressed the need for advocacy for full day everyday kindergarten programming.

The deadline for submission of resolutions is 4:30 p.m. October 12, 2023. Every resolution needs to be in writing and accompanied by a rationale explaining the background and reasons for the resolution.

CURRENT STATUS

The proposed resolution and rationale are attached.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	September 10, 2023	Proposed Resolution

RECOMMENDATION

Proposed Board Motion:

That the board submit the following resolution for the 2023 Saskatchewan School Boards Association Annual General Meeting: "That the Saskatchewan School Boards Association advocate to the Government of Saskatchewan to fund universal full-day kindergarten throughout the province".

BE IT RESOLVED that the Saskatchewan School Boards Association advocate to the Government of Saskatchewan to fund universal full-day kindergarten throughout the province.

Rationale

Early childhood education plays a pivotal role in influencing the future of our children. Currently, Saskatchewan is one of only three provinces/territories that does not provide funding for full-day kindergarten. Children in Saskatchewan deserve the same opportunities as those in other provinces/territories.

In her 2021 report, Judy Ferguson, Saskatchewan's provincial auditor, emphasized the critical nature of initiatives aimed at supporting early learners. She pointed out that the percentage of kindergarten students in Saskatchewan's publicly funded schools assessed as 'ready for learning' falls well below the provincial goal of 90 per cent. At the time of her report, the provincial average stood at 79 per cent, with an even lower rate for self-declared First Nations, Inuit, and Métis kindergarten students, at just 56 per cent (Short, 2021).

Full-day kindergarten offers a comprehensive learning environment that can greatly benefit children's early development and readiness (Villegas, 2005). The longer hours of instruction allow for a deeper exploration of the core curriculum, promoting intellectual, social-emotional, physical and spiritual growth crucial for school readiness. With more time for learning, children in full-day kindergarten develop early literacy, numeracy, communication and language skills. Consequently, they often achieve better academic outcomes compared to their peers in half-day programs. Additionally, full-day kindergarten attendees are more likely to have good school attendance (Villegas, 2005). This positive beginning to their educational journey establishes a strong foundation for future academic success.

Full-day kindergarten promotes vital social skills through continuous peer interaction, aiding in conflict resolution, relationship-building, and enhancing emotional regulation and self-esteem for a smoother transition to Grade 1 (Villegas, 2005). In Saskatchewan, where affordable childcare is often scarce, full-day kindergarten programs provide a reliable educational alternative, supporting working parents and enabling them to pursue employment or education without compromising their child's development (McLernon, 2023).

Equitable and inclusive access to full-day kindergarten in Saskatchewan ensures that all children, regardless of their socioeconomic background, can benefit from high-quality early education.

References

Beach, J., Friendly, M., Nguyễn, N. T. (Tegan), Borges-Nogueira, P., Taylor, M., Mohamed, S., Rothman, L., & Forer, B. (2023). *Early Childhood Education and Care in Canada 2021*. Childcare Resource and Research Unit. https://childcarecanada.org/sites/default/files/Early-Childhood-Education-and-Care-2021_0.pdf.

Government of Nunavut. (2023, May 15). *Five schools chosen for full-day kindergarten pilot project* [News Release]. https://www.gov.nu.ca/sites/default/files/2023-05_nr17_edu_launch_of_full-day_kindergarten_project_-_eng_0.pdf.

- McLernon, W. (2023, May 21). Sask. has worst child-care deserts in Canada. *CBC News*.
<https://www.cbc.ca/news/canada/saskatchewan/saskatchewan-has-the-worst-childcare-deserts-in-canada-report-1.6849603>
- Short, A. (2021, June 8). More Thorough Evaluation Needed for Sask. Early Learning Supports: Auditor. *Saskatoon StarPhoenix*. <https://thestarphoenix.com/news/local-news/more-thorough-evaluation-needed-for-sask-early-learning-supports-provincial-auditor>
- Villegas, M. (2005, April). *Full-Day kindergarten: Expanding learning opportunities*. WestED Center on Policy. <https://eric.ed.gov/?id=ED485712>.



MEETING DATE: SEPTEMBER 19, 2023
TOPIC: SASKATCHEWAN SCHOOL BOARDS ASSOCIATION – POSITION STATEMENTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Consent
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	<input checked="" type="checkbox"/> Information

BACKGROUND

The Saskatchewan School Boards Association (SSBA) is requesting feedback from boards of education on position statements. Attached are the following documents.

1. Position Statement on "Development of Position Statements"
2. Position Statement on "Education Investment"

CURRENT STATUS

The proposed position statements will be voted upon as Resolutions at the SSBA Fall General Assembly in November 2023.

PREPARED BY	DATE	ATTACHMENTS
Shane Skjerven, Director of Education Daniel Burke, Chief Financial Officer	September 13, 2023	SSBA Position Statements

Adopted Position 1.1: Development of Position Statements	Date Approved: November 2018
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Association position statements address key issues for PreK to 12 education and describe the shared beliefs that direct united action by boards of education/Conseil scolaire fransaskois and their Association. Boards of education/Conseil scolaire fransaskois through their Association develop positions on education issues for the benefit of students and to inform the public. Position Statements will guide executive and staff in developing strategic plans that are consistent with and support the position statements.

A. Development of Position Statements

1. An approved resolution from a General Meeting or the Executive may identify the need for the development of a statement of position.
2. The Executive will establish a working committee to gather information, consult the membership and draft the statement of position.
3. The draft statement will be circulated to all member boards for input.
4. Position statements will be considered and voted on at a General Meeting under the sponsorship of the Executive. A vote of not less than two-thirds of the votes cast is required for adoption of a position statement.
5. The Executive may after appropriate consultation with the membership adopt an interim position on any matter under which to operate until an approved statement of position is approved by the membership at the next available opportunity.

B. Review of Position Statements

1. Each position statement will be reviewed on a five-year cycle, however, a position may be reviewed at any time upon the direction of the Executive.
2. A position will be reviewed when a resolution at a General Meeting is adopted which is inconsistent with the current position.

<p>Adopted Position 3.1: Education Investment</p>	<p>Date Approved:</p>
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Boards of education/Conseil scolaire fransaskois (CSF) are autonomous and derive their authority from *The Education Act, 1995* which gives them the authority to manage the school division in a way that reflects local needs and priorities. In addition, Catholic schools derive their authority from the Constitution, *The Saskatchewan Act*, and the guarantee of separate school rights under section 29 of the *Canadian Charter of Rights and Freedoms*. The CSF derives its authority from section 23 of the *Canadian Charter of Rights and Freedoms*.

Saskatchewan’s elected boards of education/CSF require education investment so that they have the resources they require to provide opportunities for each student to achieve at the highest levels regardless of where they live in the province and their personal circumstances. Education funding is best provided unconditionally to boards of education/CSF in order to meet local needs.

On behalf of the communities they serve, boards of education/CSF advocate resolutely for education investment. Within this context, the following fundamental principles guide all decisions for education investment:

1. **Sufficiency, Sustainability, and Predictability:** The amount of funding provided to boards of education/CSF by the provincial government must be sufficient for education equity that provides high quality education for all students, that includes opportunities for local innovation, and that responds to inflationary costs, enrolment growth, and the continuing need for specialized programming. Reliable, factual data is used to establish funding formulas that are clearly defined, predictable, and unconditional that reflect the actual costs of mandated provincial goals and priorities and enable long-term and sustainable planning by boards of education/CSF.
2. **Partnership and Engagement:** In Saskatchewan, Boards of education/CSF and the provincial government are partners in education where elected boards of education/CSF are responsible for achieving mandated provincial goals and priorities and the provincial government is responsible for providing the resources needed to achieve those goals and objectives. Meaningful collaboration and engagement in decision-making regarding funding formulas and forecasting, accountability processes, setting provincial priorities, and resolving issues is best done in this spirit of partnership. The funding model is reviewed periodically by the education partners to ensure it is functioning as intended.
3. **Transparency and Accountability:** Straightforward information about education funding is monitored, understandable and available to the public, and the process is entirely transparent.